### \*\*\*\*\*PLEASE SEND IMPORTANT INFORMATION TO ALL RELEVANT PARTIES \*\*\*\*\*\*

Each individual gaining accessing KGV 3G pitches will require QR code.

### ALL USERS MUST REGISTER BEFOREHAND.

PLAYERS (OF ALL AGES), PARENTS, GUARDIANS, COACHES, MANAGERS, OFFICIALS, SPECTATORS......EVERYONE WILL REQUIRE AN ACCESS PASS TO ENTER!

## EACH PERSON REQUIRES THEIR OWN SEPARATE QR CODE (ONE QR CODE PER PERSON)

#### \*\*\*THE SAME OR CODE WILL NOT WORK FOR EVERYONE\*\*\*

#### NO QR CODE = NO ACCESS

## Why do we need to register?

The FA and Sport England require the data generated from registrations and the reception turnstiles to analyse trends and participation. Furthermore, registration is compulsory to meet our safeguarding requirements, we need to know you have consent and or are fit and well to participate in activities within the facility.

### How do we register?

Please click on the following link / copy in URL: https://hampshirefa.first-sports.com/Home/Start\_and then click onto 'Find a Hub' and click onto 'Register Now' King George V.

#### Can I register others on my account?

Yes, you can register multiple individuals to your account.

# How do I add another adult / child to my account?

When you have registered your account, please log in and onto your main page, scroll down to 'Add Person'. If this doesn't appear, click your name and 'add person' will show.

### How do I retrieve my own QR code?

Please log onto your account and scroll down to 'Your QR Codes'. Click the box and your QR code will appear.

## How do I retrieve other QR codes on my account?

When you log in click your name and select the person you want. On the next page, their code will appear via your QR Codes. \*\*\*THIS WILL BE A DIFFERENT QR CODE\*\*\*

You can download, screen shot or print your QR code.

## If I arrive with one QR code, with a family of four, can one QR code work for all of them?

**NO.** Everyone requires their own separate code.

### Can I place the QR code on my phone?

**Yes.** You can take a picture with your camera or download. We advise to have a screenshot, printed copy or laminated copy.

NOTE: If this is on your phone with you, please ensure the brightness is high!

**TOP TIP:** On your phone, save onto your favourites or your files so this is easily accessible for next time.

# Can I register on the day?

King George V Facility team (KGV) team **DOES NOT RECOMMEND TO NOT REGISTER ON THE DAY!** Registering in advance will prevent congestion and delays.

# What happens if I forget my QR code, but I have registered?

The KGV reception team will be able to assist wherever possible.

# What's the website to log onto my account?

Please visit https://hampshirefa.first-sports.com/Home/Start\_and click on 'Login' on the top right hand corner of the screen.

## Is there a contact email if I have any questions?

For further enquiries, please email king **<u>kinggeorgev@hampshirefa.com</u>** and the team will respond accordingly.