

# Adventure Club Day at AppleCast Farm - Risk Assessment

**Location:** AppleCast, Eco Centre, Cobbs Brow Lane, Newburgh, Lancashire, WN8 7SF

**Date:** Tuesday, August 13th

**Time:** 10:00 AM - 3:00 PM

**Event Organizers:** Adventure Club

**Contact:** Hazel Smith, [hazel\\_marie1990@hotmail.com](mailto:hazel_marie1990@hotmail.com), 07540 992 337.

## Activity Overview:

A day at AppleCast Farm for children aged 5-14, including farm animal interactions, crafts, play area activities, and a picnic lunch.

## Risk Assessment

### 1. Interaction with Farm Animals

**Hazard:** Bites, scratches, allergies, zoonotic diseases

**Risk Level:** Medium

**Control Measures:**

- Supervise children at all times during animal interactions.
- Provide hand sanitizers and ensure children wash hands after touching animals.
- Ensure children are briefed on proper behavior around animals.
- Have a first aid kit readily available.
- Check for any known allergies in advance.

### 2. Outdoor Play Area

**Hazard:** Trips, falls, collisions

**Risk Level:** Medium

**Control Measures:**

- Conduct a safety inspection of the play area before activities begin.
- Ensure play equipment is safe and age-appropriate.
- Supervise children at all times with a ratio of 1 adult per 4 children.
- Set clear boundaries and rules for safe play.

### 3. Craft Activities

**Hazard:** Cuts from scissors, ingestion of small parts, allergic reactions

**Risk Level:** Low

**Control Measures:**

- Provide age-appropriate, safety-approved craft materials.
- Supervise children during craft activities.
- Ensure no small parts are accessible to younger children.
- Check for any known allergies to craft materials.

### 4. Picnic Lunch

**Hazard:** Food allergies, choking, foodborne illness

**Risk Level:** Medium

**Control Measures:**

- Ensure parents provide information about their child's food allergies in advance.
- Encourage parents to pack nut-free lunches to avoid allergen exposure.
- Supervise children while eating.
- Provide clean, safe eating areas.

## 5. Sun Exposure

**Hazard:** Sunburn, heat exhaustion

**Risk Level:** Medium

**Control Measures:**

- Advise parents to apply sunscreen to their children before the event.
- Encourage children to wear hats and sunglasses.
- Provide shaded areas for breaks.
- Ensure children stay hydrated with water breaks.

## 6. Transportation

**Hazard:** Traffic, accidents

**Risk Level:** Low

**Control Measures:**

- Transport only 4 children personally in a safe, insured vehicle with proper child seats.
- Ensure children attending with parents travel safely.
- Provide clear directions to the farm for all attendees.

## 7. Arrival/Departure

**Hazard:** Traffic, getting lost

**Risk Level:** Low

**Control Measures:**

- Ensure a safe drop-off and pick-up point.
- Maintain a register of children for check-in and check-out.
- Have staff members manage arrival and departure to ensure children's safety.

## Emergency Procedures

- **First Aid:** Qualified first aider will be present. First aid kit will be available.
- **Emergency Contacts:** Parents' emergency contact information will be collected and carried on a mobile phone.
- **Lost Child Procedure:** Implement a buddy system and conduct regular headcounts. Have a clear plan for locating a lost child, including notifying farm staff and local authorities if necessary.
- **Weather Contingency:** Monitor weather conditions and have a plan to move activities indoors or cancel if severe weather is expected.

## **Review and Monitoring**

- The risk assessment will be reviewed on the day of the event.
- Continuous monitoring will be conducted throughout the event to ensure all control measures are in place and effective.

**Prepared By:** Hazel Smith

**Date:** 27/07/2024

**Reviewed By:**

**Date:**