



Barwic Parade Community Primary School
Barwic Parade
Selby
North Yorkshire
YO8 8DJ



Headteacher: Miss Sarah Dixon
Assistant Headteacher: Miss Emily Parkhill
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A school where everybody matters and every moment counts

UPDATE TO CIRCLES TERMS AND CONDITIONS – OCTOBER 2024

As the number of regular users of our 'Circles' After School Club is on the increase, we would like to remind all parent/carers of the club's Terms & Conditions - the agreement to which are assumed when you make a booking online.

- Bookings should be made at least 24 hours in advance in order to enable us to staff and cater for the club appropriately and to ensure that our staff:children ration is correct. **Same day bookings may still be accepted if there is space**, but please call the school office first to check before booking online.
- In most cases, cancellations made **less than 24 hours** before the session will still need to be charged for. If you do wish to cancel please call the school office in the first instance.
- We expect parents to commit to making prompt payments for this wrap-around care service using the school's ParentPay system or in cash at the School Office.
- If you are late collecting your child at 4.30 you may be charged a 'late' fee of £5 which would cover the additional hour until 5.30.
- If you are late collecting your child at 5.30 you may be charged a 'late' fee of a further £5 and repeated instances may mean that your child will no longer be allowed to use the club.
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- Children who attend Circles are expected to follow the school rules of Ready, Respectful and Safe. The school reserve the right to decline a booking if the behaviour of a child is disruptive to the Club.

We'd like to thank everyone for their understanding and support and we look forward to welcoming more children at our non-profit Circles After School Club in the future. If you have any questions please speak to the School Office or email us at admin@barwicparade.co.uk

Miss Dixon
Headteacher