

Activity: Halloween Event - Broomstick Making, Potion Play, Roasted Banana & Chocolate Cooking, Pumpkin Trail

Location: Scarisbrick Guide Camp (woodland and field areas)

Supervision Ratio: 1 adult to 6 children

Participants: Families and children aged 5+

Emergency Preparedness: First aid-trained staff, first aid and burns kits on site, emergency contacts on file for all children, 999 to be called in case of an emergency

Risk Assessment

Activity	Hazard	Risk	Control Measures
Broomstick Making	Scissors usage	Cuts or lacerations	Adults to use scissors.
	Tripping over materials	Falls and injuries	Keep work area clear of excess materials; ensure children are aware of their surroundings.
Potion Play	Handling natural materials	Allergic reactions, skin irritations	Ensure all materials are non-toxic and safe;
Banana & Chocolate Cooking	Burns from fire	Minor to severe burns	Adult supervision required; fire safety briefing provided; keep a safe distance from the fire; first aid and burns kit available.
	Cuts from handling utensils	Minor cuts	Pre-cut bananas provided; children wash hands before handling food; use safe utensils under supervision.
Pumpkin Trail	Uneven terrain, ditches, bridges, and mud pits	Falls, sprains, or trips	Clearly define and mark trail paths; adult supervision along the route; remind children to be cautious of surroundings and to watch their footing.
	Getting lost	Anxiety or disorientation	Establish clear boundaries; regular headcounts; adults to

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			accompany their children. Walkie talkies for older children
	Environmental hazards (e.g., low branches, sharp objects)	Cuts or scrapes	Conduct a site sweep to identify hazards before starting; instruct children to be mindful of their surroundings.
Log slice decorating	Use of palm drills	Cuts, grazes	Show correct use and parents to supervise during use.

Emergency Measures

- **First Aid:** First aid-trained adult on-site with a first aid kit and burns kit available.
- **Emergency Contacts:** Emergency contact details on file for all children; ensure all supervisors are aware of procedures for contacting emergency services (999) if necessary.
- **Meeting Point:** Establish a clear emergency meeting point (e.g., car park) in case of separation or evacuation.

This assessment aims to create a safe and enjoyable environment for the Halloween event while allowing children to engage in creative and interactive activities. All potential risks are managed with appropriate measures to ensure safety.