

Risk Assessment for KS2 Tri-Golf Competition

Location: Hipswell Primary School

Date: 8th May 2025

Organiser: ML Sports and Fitness

Hazard Identification and Risk Control Measures

Hazard	Persons at Risk	Risk Level (Low/Med/High)	Control Measures	Responsible Person
Slips, trips, and falls	Children, staff, spectators	Medium	Ensure playing area is clear of obstacles; provide clear instructions on safe movement	ML Sports and Fitness staff, school staff
Incorrect use of golf equipment	Children	Medium	Provide clear safety briefing; demonstrate proper handling; ensure adult supervision at all times	ML Sports and Fitness staff
Stray golf balls	Children, staff, spectators	Medium	Use soft, lightweight Tri-Golf equipment; ensure safe distances between stations	ML Sports and Fitness staff
Collisions between children	Children	Low-Medium	Limit numbers per station; monitor activity closely; ensure clear rules on movement and spacing	ML Sports and Fitness staff
Weather conditions (rain, heat)	Children, staff	Medium	Provide shaded areas if necessary; ensure children stay hydrated; modify or postpone event if conditions are unsafe	ML Sports and Fitness staff, school staff
Child safeguarding	Children	High	Ensure all staff have appropriate DBS checks; follow school safeguarding procedures	ML Sports and Fitness staff, school safeguarding lead

First Aid incidents (cuts, bruises, minor injuries)	Children, staff	Medium	Ensure a qualified first aider is on-site; have a fully stocked first aid kit available	ML Sports and Fitness staff, school first aider
Crowd control (parents, spectators)	Children, staff, visitors	Low-Medium	Designate spectator areas; ensure clear signage and supervision	ML Sports and Fitness staff, school staff
Fatigue and overexertion	Children	Low-Medium	Provide adequate rest breaks; monitor children for signs of tiredness	ML Sports and Fitness staff

Emergency Procedures:

- **First Aid:** First aid provision available at all times; injuries logged and parents informed as needed.
- **Fire/Evacuation:** Follow Hipswell Primary School's emergency evacuation plan; all attendees briefed on procedures.
- **Lost Child Procedure:** Immediate search within the venue, school staff and parents informed, safeguarding procedures followed.

Review and Monitoring:

- Risk assessment to be reviewed prior to the event.
- Any incidents to be recorded and used to improve future risk assessments