



Safeguarding Policy for Extra-curricular Clubs and Holiday Camps

**Safeguarding contact: Tracy Lewis (Camp Lead/Head Coach/
Director & Owner) tracy@sportlearning.co.uk
Designated Safeguarding Lead: Tracy Lewis**

This policy is reviewed and approved by the director and Safeguarding Lead annually, or when legislation changes. Spor-T Learning Ltd believes that everyone we come into contact with, regardless of age, gender identity, disability, or ethnic origin has the right to be protected from all forms of harm, abuse and neglect.

1. Introduction

Spor-T Learning has a duty of care to ensure that we safeguard and promote the welfare of all children and young people in our care. The legislation and guidance relevant to safeguarding and promoting the welfare of children and adults at risk includes the following: The Children and Social Work Act (2017), The Children Act 1989 and 2004, Working together to safeguard children (2015), No Secrets (2000), The Crime and Disorder Act (1998), The Health and Social Care Act (2008) and the Care Act (2014).

2. Scope of the policy

The policy is to be used by all members of staff working directly with children and young people. This also applies to any other staff member of the organisation who becomes involved in a child protection concern whilst working at Spor-T Learning Ltd. Children, young people, and parents/guardians have access to this policy on our website.

The policy applies to anyone with whom we are in contact with in the course of our work, who is a child or a young person. Where the policy or procedure refers to a 'child' or 'young person' we mean anyone who has not yet reached the age of 18 years, 'who is or may be in need of community care services by reason of mental or other disability, age or illness; and who is or may be unable to take care of him or herself, or unable to protect him or herself against significant harm or exploitation' (Department of Health, No Secrets, 2000).

3. Legal framework

This policy statement has been drawn up based on legislation, policy and guidance that seeks to protect vulnerable groups in England and Wales.

We believe that:

Children, young people and those at risk should never experience abuse of any kind. We have a responsibility to promote the welfare of all children and young people and to keep them safe whilst present at our organisation.

We recognise:

- The importance of welfare of children and young people whilst attending Spor-T Learning clubs or holiday camps.
- All people, regardless of age, disability, gender reassignment, race, religion or belief, sex, or sexual orientation have a right to equal protection from all types of harm or abuse.
- Some children and young adults are additionally vulnerable because of the impact of previous experiences, their level of dependency, communication needs and/or other issues.
- Working in partnership with children, young people, their parents/guardians, and other agencies is essential in promoting their welfare.

We will seek to keep children, young people, and those at risk safe by:

- Appointing a nominated Designated Safeguarding Lead and officer (Tracy Lewis)
- Implementing and periodically updating safeguarding policies and procedures which reflect current best practice.
- In accordance with legislation, statutory guidance and our own procedures; at the earliest opportunity we will bring any concerns and relevant information to the attention of the appropriate agencies.



- Involve children, young people and their parents/guardians whenever able to do so.
- Sharing information about child protection and safeguarding best practices with children, their families and staff.
- Ensuring they have or providing staff and volunteers with up-to-date training in Safeguarding, so they know what to do when signs of harm, abuse and exploitation are recognised.
- Recruiting staff safely, ensuring all necessary checks are made, including Enhanced DBS checks and documentation and First Aid training.
- Implementing a code of conduct for staff.
- Have a suitable staff to child ratio for clubs or holiday camps.
- Using our procedures to manage an allegation against staff and volunteers appropriately. Ensuring any concern/allegation relating to staff or volunteers is thoroughly investigated and where necessary multi-agency guidance and procedures are implemented.
- Ensuring that we have effective complaints and whistleblowing measures in place.
- Ensuring that we provide a safe environment for all who attend Spor-T learning clubs and holiday camps by applying health and safety measures in accordance with the law and regulatory guidance.
- Recognising the confidential nature of some of the information we might hold and storing information professionally and securely.
- We request that no parent/guardian take photographs or videos at any Spor-T Learning club or holiday camp. We are unable to guarantee enforcing this rule due to the concentration it takes to



deliver sessions. This information will however be given at time of booking.