



Equipment, Kit Loan and Armoury Policy

Fencing • Character • Excellence

Together we show up, give our best, support others and keep improving.

Organisation	Cambridge Sword Ltd
Policy title	Equipment, Kit Loan and Armoury Policy
Policy number	16
Version	V4
Policy owner	Club Manager, Kit Manager and Armourer
Created	Drawn from existing Cambridge Sword policies and procedures
Updated draft	August 2026
Next review	August 2027, or sooner if guidance, law, club practice or safeguarding requirements change

At a glance

- Safe and suitable equipment is essential for fencing.
- Club kit must be treated carefully, returned correctly and reported if damaged.
- Fencers are expected to gradually purchase and maintain personal kit as they progress.
- Personal equipment must meet British Fencing safety requirements and may be checked by the club.
- Damage, loss, hire and repair arrangements may result in charges where appropriate.

Purpose

This policy explains Cambridge Sword's approach to club kit, personal fencing equipment, kit loans, borrowing, damage, repairs and armoury support.

Club kit and kit loan

Cambridge Sword provides kit for some beginner, school and club sessions. The availability and type of kit may vary by session.

Hired or borrowed kit should be used only for the agreed activity, treated carefully and returned in the required condition.

Kit must not be taken home unless this has been specifically agreed.

Personal fencing equipment

As fencers progress, they are expected to purchase and maintain their own equipment appropriate to their level of training and competition.

Members are encouraged to purchase equipment from recognised fencing suppliers so that it is more likely to meet relevant safety standards.

The club may check personal equipment and may refuse the use of unsafe, unsuitable or non-compliant items.

Safety standards and checks

All equipment used in club activities must meet the relevant British Fencing safety expectations for the session or competition.

Damaged or unsafe equipment should be taken out of use and reported to the coach, Kit Manager or Armourer.

Fencers must wear the required protective kit before fencing.

Foils, body wires and electric equipment

Fencers using electric equipment should learn basic care and fault-finding skills.

Electric boxes, spools, lames, body wires and scoring equipment must be handled carefully. Turning boxes on or off with feet or weapons is not acceptable.

Broken electric kit should be isolated, labelled where possible and placed in the agreed repair area.

Damage, loss, hire and repair charges

The club may charge for kit hire, repair, replacement, loss or avoidable damage where this is set out in booking information, club communication or agreed with the Club Manager.

Accidents can happen, but repeated or careless damage may be treated as a conduct issue.

Competition equipment

Fencers entering competitions should check the event requirements in advance and should not rely indefinitely on club equipment.

Regular competitors should work towards having sufficient personal foils, body wires and protective kit for their age group and competition level.

British Fencing equipment standards and electric scoring controls

All equipment used in Cambridge Sword activities should follow the current British Fencing Safety Guidelines and the relevant clothing and weapon requirements for the activity.

Protective equipment should have appropriate manufacturer markings and safety markings. Personal equipment bought outside established UK/European fencing suppliers may need to be checked before use.

For electric fencing in after-school sessions, fencers must wear full-length tracksuit bottoms or fencing breeches. Leggings and shorts are not suitable when using electric equipment.

Fencers who are not wearing fencing breeches will normally use Size 0 blades when participating in electric fencing activities. A Size 3 blade without breeches may only be used with advance permission from the Head Coach, and only where the supervising coach knows the class and individual fencers well and is satisfied with their experience, ability and safe weapon control.

Fencers must complete at least one half term of coaching before taking part in activities using electronic scoring equipment. The supervising coach must also be satisfied that the fencer has appropriate weapon control, understands safety procedures and can follow coaching instructions.

For regular club electric sparring, no more than twelve electric scoring boxes should be in use at one time unless an event-specific or session-specific assessment and approval has been completed. Additional fencers should rotate in using a managed relay system.

Related policies and guidance

This document should be read alongside:

- Health and Safety Policy
- Risk Assessment Management Policy
- Fencer Code of Conduct
- Parent/Carer Code of Conduct
- Internal Kit Management Procedure
- British Fencing Membership and Insurance Requirements Policy
- British Fencing Safety Guidelines

Review

This document will be reviewed annually, or sooner if there is a safeguarding concern, complaint, incident, near miss, change in club practice, change in guidance, or change in relevant law or governing body requirements.

Approval and review record

Prepared by	Emily Lucas, Operations Manager	Date	August 2026
Reviewed by	Sarah Paveley, Club Director / Head Coach	Date	
Reviewed by	Hannah Jones, Welfare Officer	Date	
Next review due	August 2027, or sooner if required	Date	