After school multi sports risk assessment

Provider: ML Sports & Fitness
Venue: Ainderby Steeple Primary School
Children: Reception, Year 1 and Year 2
When: Fridays, 3:30pm–4:15pm
Prepared: 13 October 2026 | Review: Each term and after any incident or change

Activities: Age appropriate movement games, relays, throwing and catching, football skills and soft ball games. People at risk: Children and coaches.

Risk	Safety measures
Slips, trips and collisions	Coach checks the activity area before each session. Remove hazards and wet patches; keep bags clear. Mark safe boundaries away from walls and furniture. Suitable footwear, small groups and a clear stop signal.
Balls and equipment	Use soft balls and age appropriate equipment. Check equipment for damage. Keep children clear of swinging bats and throwing lanes. No climbing on goals; use only securely fixed goals. No contact or rough play.
Injury or medical emergency	Provide paediatric first aid cover, a stocked kit and a working phone. Review medical needs and ensure prescribed emergency medication is accessible. Stop for injury or illness; give first aid, call 999 when needed and inform school and parents. Record incidents.
Tiredness and weather	Use a gentle warm-up, short activities, water and rest breaks. Adapt games for age, ability and additional needs. Stop if a child is distressed or in pain. Move indoors or cancel if weather, surfaces or light are unsafe.
Supervision and safeguarding	Use suitably checked and trained coaches. Agree sufficient staff cover with the school, including toilet visits and emergencies. Keep the group supervised throughout. Follow ML and school safeguarding procedures; report concerns promptly.
Handover and collection	School hands children to the coach against the register. Count children at transitions. Release only to authorised adults and sign them out. Keep late collections supervised and contact parents. If a child goes missing, alert the school immediately and call 999 if not promptly located or at risk.
Fire and other emergencies	Coach confirms school exits, assembly point, emergency access and contact arrangements before starting. Keep exits clear. Follow the school evacuation or lockdown procedure; take the register and account for every child.

Responsibility: ML lead coach carries out the session checks and confirms arrangements with the school. These controls must be in place before the club starts; stop or adapt any activity that cannot be safely supervised.