

Company to Company

A task-based approach to business emails, letters and faxes

Fax: Sheet 1 of 3

From: Tim
Sent: Tuesday, August 10, 2004 10:07am
To: Manager
Subject: RE: Communication

Dear **confirm**,
Thank you for your email of **regard**.

From: Tim Sent: Tuesday, August 10, 2004 10:07am To: Manager Subject: RE: Communication

Kind regards...

Student's Book
Fourth Edition

Andrew Littlejohn