

## AVI Compliance Education

# Do you have Sport Utility Vehicles (SUVs)? What YOU should know about staying in compliance.



### Course Description for AVI

- 2-A Employer’s Safety Policies and Procedures (30 minutes)
- 2-B Standards for Providing Transportation for Eligible Students (45 minutes)
- 2-C Pre-trip (Vehicle Inspection) and Safety Equipment (1 Hour Section)
- 2-D NM School Bus Driver Security Training Program (1 Hour Section)
- 2-E Passenger Management (15 Minute Section)
- 2-F Passenger Restraint (15 Minute Section)
- 2-G Drug and Alcohol Awareness (15 Minute Section)
- 2-H Defensive Driving Course (2 Hour Section)
- 2-I First Aid and CPR\*

### 6.41.4.7 Definitions

**V.** “School-owned activity vehicle driver” means an individual who meets all qualifications, licensing requirements and LEA criteria to drive students on LEA-sponsored activities in school-owned vehicles other than school buses.

**W.** “School-owned activity vehicle instructor” or “AVI” means a person certified by the department to provide mandatory pre-service training to driver applicants for school-owned activity vehicles.

NOTE: PED will train one to two employees as the AVI (Activity Vehicle Instructor) per each school district. The employee of the district will then train their “School-owned activity vehicle drivers”.

**BB.** “Sport Utility Vehicle (SUV)” means a sport utility vehicle or a crew cab pickup truck. This type of vehicle differs from a typical four-door sedan due to being constructed on a light or medium truck chassis, making it more rugged and giving it higher ground clearance. It must have four full-size doors and seat six to nine passengers. Vans and mini vans are excluded from this definition.

## AVI Compliance Education

# Do you have Sport Utility Vehicles (SUVs)? What YOU should know about staying in compliance.

### Requirements for becoming an Activity Vehicle Instructor (AVI):

1. Valid D.L.
2. Employed by the district
3. Involved in the Transportation department (if applicable).
4. Letter of employment
5. Email, phone #, and mailing address
6. Recertification of AVI renewed annually (1hr)

### Required documentation for files:

1. Application
2. Driver's License Record Checks
3. Background Check (N/A if hired prior to 01-01-2006)
4. Medical Examiner's Certificate (Phys. On DOT form)
5. Valid Driver's License
6. Drug & Alcohol Testing (Random testing quarterly)
7. Pre-Service Training
8. DDC Training/required
9. Current First Aid/CPR (within 60 days of training/in person only)
10. In-Service Training –SUV ONLY (8hrs per semester)
11. Evacuation Drills (retain for 3 years) –SUV ONLY (2 per semester)



### Scheduling Information for classes

NMPED (New Mexico Public Education Department) provides AVI training classes throughout the year. If you have a list of people that are interested in becoming a certified AVI (Activity Vehicle Instructor) trainer, please provide that list to Mr. Luis Fierro from the NMPED transportation staff and we can schedule.

Currently, there is no cost for this specific training. These classes are typically conducted in Santa Fe at the Public Education Department; however, the transportation staff can conduct a class depending on location and availability. NMPED will try to keep these classes to a maximum of 6 to 8 people. This is a first come, first serve bases. No classes are currently scheduled, NMPED typically schedules these classes when there is a request made and we have enough people to conduct a class.

### For more information contact:

Luis Fierro	Daniel Bell
(505) 677-6697	(505) 407-4058
Luis.Fierro@state.nm.us	Daniel.Bell@state.nm.us

### For more information go to:

- Title 6 Primary and Secondary Education
- Chapter 41 Transportation – School Bus Safety

- Part 4 Standard for Providing Transportation for Eligible Students