



kitchen & cocktails

AN EQUAL OPPORTUNITY EMPLOYER

EMPLOYMENT APPLICATION

Date: _____

PERSONAL DATA

Name _____ Phone _____

Address _____
 Street City State Zip

Are you 18 or older? YES NO If under 18 years of age, please state your age: _____
 (If you are under 18, you may be required to furnish a work permit prior to working)

Are you legally authorized to work in the U.S. without Limitation? YES NO
 (Proof of eligibility to work in the United States will be required upon employment)

Have you ever been convicted of a felony? YES NO

If yes, please explain: _____
 (A conviction will not necessarily bar you from employment.)

Alden Park prohibits smoking during service in or around the premises
 Are you willing to comply? YES NO

EMPLOYMENT DESIRED/AVAILABILITY

Position(s) Desired: _____ Date Available: _____

Are you available to work weekends? YES NO Are you willing to stay late in an emergency? YES NO

Are you available to work holidays? YES NO How many hours per week do you expect to work? _____

What shifts/hours are you available to work? Shifts range from 9:00 AM to Close (1:00 AM)

| SHIFT | MON | TUES | WED | THUR | FRI | SAT | SUN |
|-------|-----|------|-----|------|-----|-----|-----|
| AM | to | to | to | to | to | to | to |
| PM | to | to | to | to | to | to | to |

EDUCATION & TRAINING

| Name and Location of School | Years Completed | Courses Majored In | Degree |
|-----------------------------|-----------------|--------------------|--------|
| High School | | | |
| College | | | |
| Other | | | |

Are you Servsafe Certified? YES NO If Yes, Certification Date _____ Certification Expiration _____

Are you TIPS Certified? YES NO If Yes, Certification Date _____ Certification Expiration _____
 If you are not TIPS or Alcohol Awareness certified, it may be required prior to working

Which Restaurant Computer System(s) Have You Used? _____

Please list any other education, training certificates, computer, or special skills you possess that are related to the job for which you are applying: _____

WORK EXPERIENCE

List your previous work experience beginning with your most recent position.

| | | |
|--------------------------|-------------------------------|------------------|
| Company _____ | Tel.# _____ | Start Date _____ |
| | | End Date _____ |
| Address _____ | Position _____ | |
| City/State _____ | | |
| Reason For Leaving _____ | | |
| Supervisor _____ | May we contact this employer? | YES NO |

| | | |
|--------------------------|-------------------------------|------------------|
| Company _____ | Tel.# _____ | Start Date _____ |
| | | End Date _____ |
| Address _____ | Position _____ | |
| City/State _____ | | |
| Reason For Leaving _____ | | |
| Supervisor _____ | May we contact this employer? | YES NO |

| | | |
|--------------------------|-------------------------------|------------------|
| Company _____ | Tel.# _____ | Start Date _____ |
| | | End Date _____ |
| Address _____ | Position _____ | |
| City/State _____ | | |
| Reason For Leaving _____ | | |
| Supervisor _____ | May we contact this employer? | YES NO |

Which of the above jobs are you the most proud to have worked? Why?

Which of your personal assets make you uniquely qualified to work in this restaurant?

How do you define great service?

What do you like most about working in restaurants? Which aspects do you least enjoy?

With all of the restaurants in the area, why do you feel Alden Park is right for you?

| | | |
|--|------------------------------|-----------------------|
| Please rate yourself on a scale of 1-10 in the following areas (1=lowest and 10=highest) | | |
| _____ wine knowledge | _____ salesmanship | _____ service finesse |
| _____ food knowledge | _____ plate carrying ability | _____ friendliness |
| _____ beer knowledge | _____ stamina | _____ team player |

I understand that any omission or misrepresentation of material fact in this application may result in refusal of or separation from employment. The above information is true to the best of my knowledge and I authorize Alden Park to check the references listed above. I understand that reference checks will be conducted by the organization or its agents. I further understand that employment is at the mutual consent of the employee and the organization, consequently, either the employee or the employer can terminate the employment relationship at will, for any reason, at any time, with or without cause or advance notice.

I understand I must submit documentation to the organization verifying my eligibility to work in the United States as required by the Federal Immigration Reform and Control Act of 1986. I further understand that submission of said documents must be made within 72 hours of being hired.

Signature: _____ Date: _____