

JUSTIN DE LA TORRE

Burbank, CA 91504

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8184285696

My name is Justin De La Torre, I am looking for a job to help grow my skills.

Willing to relocate: Anywhere

Authorized to work in the US for any employer



WORK EXPERIENCE

Client

Liberty Employment Services - Los Angeles, CA

August 2019 to Present

Contributes to the maintenance of a clean office environment.
Performs volunteer services for several organizations, including:
Pet Co, Full Circle Thrift Store, and the Salvation Army.

Sales Associate

TJ Maxx - Sherman Oaks, CA

October 2017 to January 2018

Help setting up clothing sizes

- Setting up HomeGoods Products

Service Representative

Olive Recreation Center - Burbank, CA

February 2016 to April 2016

Setting up the equipment for Tennis

- Sweeping up the basketball court
- Setting the books in the shelf

Location - Food Server

Luther Middle School - Burbank, CA

April 2015 to September 2015

Assist in food preparation

- Assist in serving food

Gym Floor Attendant

YMCA - Burbank, CA

June 2014 to August 2014

Responsible for setting up equipment for gymnastics classes

- Responsible for cleaning up mats
- Assisted maintenance crew in gathering towels for laundry



EDUCATION

Associate in Animation

Spectrum Laboratory - Los Angeles, CA

August 2020 to Present

Certification of Completion in Customer Service, Cashier

Bridgeport Vocational School - Sherman Oaks, CA

August 2017 to June 2019

Certification of Completion in Math, Science, Social Studies, English, Computer Skills.

Burbank Unified School District - Burbank, CA

August 2011 to June 2019



SKILLS

- **Customer Service (1 year)**
- **Sales (1 year)**
- **Punctual**
- **Hard Working**
- **Bilingual**
- **Customer Support**
- **CSR**
- **Call Center**
- **Customer Care**
- **Office Administration**



LINKS

<https://twitter.com/JDTHero1997>

<https://vimeo.com/jdtfan1997>

<https://www.facebook.com/justin.delatorre.507>

<https://www.imdb.com/user/ur122160456>

<https://www.instagram.com/justindelatorre97/>

<https://www.linkedin.com/in/justin-de-la-torre-b00174192/>



CERTIFICATIONS AND LICENSES

Customer Service

August 2017 to June 2019



ASSESSMENTS

Retail Cash Handling — Completed

September 2019

Calculating retail transactions and knowing cash drawer policies and procedures.

Full results: [Completed](#)

Retail Skills: Shelf Stocking — Familiar

September 2019

Receiving and storing merchandise or product.

Full results: [Familiar](#)

Retail Customer Service — Familiar

September 2019

Comprehending and responding to retail customer needs.

Full results: [Familiar](#)

Data Analysis — Completed

March 2020

Interpreting and producing graphs, identifying trends, and drawing justifiable conclusions from data.

Full results: [Completed](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.



ADDITIONAL INFORMATION

SKILLS

{Insert Skills Here}