

Kutecia Greene

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SKILLS

Knowledge of the following:

- LAN/WAN technologies
- Protocols
- Wired TCP/IP networks
- Wireless TCP/IP networks
- Security Applications
- Client Server
- Configuration

Able to provide the following:

- Computer services
- Network administration services
- PC Repair
- Backup Management
- Client Support
- Remote Services
- Desk work helping

Able to troubleshoot the following:

- Operating systems
- Application software
- Basic networks
- Mobile operating systems
- Mobile devices (Ex. Smartphones & Tablets)

Areas of expertise:

Microsoft Office Tools:

- Microsoft Office, Microsoft Outlook, Microsoft Access, Microsoft Lync, Microsoft Word, Microsoft Powerpoint

Adobe Applications:

- Adobe Flash Player, Adobe Reader, Adobe Acrobat Pro

Security Software:

- Symantec, McAfee, Microsoft Firewall, Sophos, Avast, Norton Virus Protection

EDUCATION

Virginia College in Montgomery
Network Technician Diploma
Graduation: June 2015

Jefferson Davis High School
Diploma
Graduation: 2014

PROFESSIONAL EXPERIENCE

BBT Consulting Montgomery AL

9/22/16-2/6/17

- service communication skills
- cat6 cabling/customer service
- wireless internet
- help desk/software

- Lan/Wan/troubleshooting

Lockwood Security Montgomery Al

6/14/16-12/17/16

- patrolling property
- monitoring surveillance cameras
- inspect buildings/areas
- access points equipment

Spherion

10/14/15-1/4/16

- Coca cola warehouse-packing/unpacking
- VT miltope-Help desk/repair computers/software/troubleshooting

Alabama Law Enforcement Agency

01/16/2018-06/11/2018

- Clerical Aide
- Help Desk
- Customer Service
- Data Entry

Blue NOVIS

Call center 01/28

- Help desk
- Customer service rep
- Clerical
- Data entry
- Answering phones
- Processing payments