

LACASHA LEWIS

Versatile Dental Assistant with over 2 decades of experience.

Nashville, GA 31639

lacashalewis2@gmail.com

(229)-237-1363,(229)-375-2788

Willing to relocate: Anywhere

Authorized to work in the US for any employer



WORK EXPERIENCE

Denture Technician/ Processor

Affordable Dentures - Valdosta, GA

May 2016 to Present

Form denture prosthesis or apparatus, prepare surfaces for binding, remove excess material and polish surfaces of prosthesis. Create and repair dentures, provisional crown and bridge. Examine models and impressions to determine the design of dental products to be constructed. Pour bubble free models and articulate according to bite preparing for the next phase of setting the teeth. Waxing and finishing partials and dentures.

Lead Dental Assistant/ Clinical Coordinator

Perfect Smile Dental Center - Moultrie, GA

August 2014 to Present

Medical Billing Specialist using EHS, Centricity, Intergy, Media Dent and Dentrix as well as state medicaid benefits.

Dental Assistant

Perfect Smile Dental Center - Valdosta, GA

August 2015 to April 2016

Sterilize instruments, laying out the appropriate tools and instruments needed for the procedure at hand. Provide chair side assistance, passing instruments using four hand dentistry and sometimes eight handed dentistry during an oral surgery sedation. Perform dental screening with dentist appropriately charting needed treatment. Take blood pressure and vitals signs. And provide oral hygiene and patient education to each patient to any understand why a partial up treatment plan is needed.

Dental Assistant/Receptionist

Newbern Family Dentistry - Valdosta, GA

October 2003 to September 2010

Perform dental screenings, schedule appointments, maintain dental charts and records. Take blood pressures as needed. Take and record medical and dental historicist and vitals as well as recording treatment in patients record with 100% accuracy. Monitor dental supplies and equipment inventory and make orders drop 5% percent in expense by discovering new items. Assist dentist during dental procedure having the ability to give patient general treatment or post up care. Perform office duties such as taking phone calls among appoints using dentrix. Ordering and stocking supplies filing and verifying insurances as well as minor collections. Repair clean and polos orthotic appliances, make dental impressions to create and articulate for a more accurate bite. Several lab abilities that usually needs to be referred out I can repair.

Registered Expanded Functions Dental Assistant II

I have been a dental assistant for 19 years this September. I knew early on that I wanted to be in dentistry. I have extensive experience in all specialties in dentistry except one. I have never worked for a periodontist before. I have great working knowledge on making dentures and partials from pouring up the impressions, mounting the case, setting teeth, followed by wax up and then being processed. I enjoy chairside assisting and love being one step ahead of my doctor. The most valuable thing in dentistry that I have learned is every doctor is different. All the experience in the world is plus by far, but you must learn your doctor his or herself and learn their methods.



EDUCATION

Bachelors of Science in Chemistry in "Biology, Intellectual Property"

Ferris State University - Michigan Center, MI

January 2015 to June 2020

College Prep

Wiregrass Georgia Technical College - Valdosta, GA

June 1999 to September 2001



SKILLS

- Orthodontics (5 years)
- Dentures (2 years)
- Pediatrics (8 years)
- Operation
- Sterile Processing
- Data Entry
- Dentrux
- Dental Assistant II
- Dental
- sterilization
- Eaglesoft
- Word
- Receptionist
- infection control
- Inventory
- CPR
- retail sales
- Bilingual
- scheduling
- Microsoft Office, and Excel (10+ years)
- Cad/Cam experience with Densply Sirona, Midmark as well as Kavo (8 years)
- Dental Assistant
- Customer Service

- Dental Assisting
- Fabrication
- Excel
- Microsoft Word
- Microsoft Powerpoint
- Microsoft Office
- Chairside Assisting
- Dental Receptionist
- HIPAA
- Medical Imaging
- Medical Scheduling
- Office Management
- Phone Etiquette
- Medical Billing
- Anatomy Knowledge
- Appliance Repair
- Clerical Experience
- EMR Systems
- Medical Terminology
- Laboratory Experience
- Medical Records
- Epic
- Vital Signs
- ICD-10
- Medical Coding
- English
- Computer Operation
- QuickBooks
- Quality Assurance
- CPT Coding
- Insurance Verification
- ICD-9



CERTIFICATIONS AND LICENSES

X-ray

Certified Dental Assistant

Dental Radiology



ASSESSMENTS

Verbal Communication — Highly Proficient

September 2020

Speaking clearly, correctly, and concisely.

Full results: [Highly Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.