

# Corwin Merjanian

Marietta, GA 30062

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770-912-9459

OBTAIN A SECURE LONG-TERM FULL-TIME POSITION IN A TEAM-ORIENTED FAMILY, FRIENDLY SETTING. SEEKING TO EXERCISE MY INTERPERSONAL SKILLS AT AN ADVANCED POSITION WHILE IN A COMPANY, WHILE ALSO IN PURSUIT OF THE OPPORTUNITY FOR GROWTH AND DEVELOPMENTS.

Authorized to work in the US for any employer

## Work Experience

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### **Big Equipment Operator**

Astra Grading and Pipeline - Georgia

May 2020 to Present

Start engines, move throttles, switches, and levers, and depress pedals to operate machines. Back hoe, mini excavator, bull dozer, loaders sheeps foot rollers, 30-60 ton dump trucks and loading of dirt, rocks, and other materials. Perform maintenance work to equipment including oiling, greasing, and making necessary adjustments. Comply with all safety policies, practices and procedures. Report all unsafe activities to supervisor and/or Human Resources. Participate in proactive team efforts to achieve departmental and company goals. Gain the respect of others by being fair, honest, reliable, and hard working. Other unlisted assigned

### **Maintenance Technician**

Dive-In Inc - Smyrna, GA

April 2019 to May 2020

CUSTOMER SERVICE, TECHNICAL SUPPORT, DATA ENTRY, CHEMICAL BALANCING, WATER TESTING, COMPANY VEHICLE PROVIDED, DAILY REPORTS, DAILY ROUTES, INVENTORY, INSTALLATION OF POOL EQUIPMENT, INSTALLATION, SMALL VOLTAGE, ELECTRICAL CONTROL BOARDS, PLUMBING, CUSTOMER SCHEDULING, UNSUPERVISED FIELD OPERATIONS FROM COUNTY TO COUNTY, INVENTORY, MOSQUITO SPRAYING

### **Customer Service**

Marietta Feed and Seed - Marietta, GA

March 2017 to April 2019

LARGE ANIMALS, ORGANIZATION AND DISPLAY, SHIPPING/RECEIVING, FORKLIFT(NOT CERTIFIED), DAILY REPORTS, PROVIDED ASSISTANCE TO CUSTOMERS/CLIENTS INFORMATION AND CONCERNS, ANSWERED PHONE AND ASSISTED CUSTOMERS WITH CHANGES, CREATED CUSTOMER APPOINTMENTS, SCHEDULED RESERVATIONS FOR CUSTOMERS, MAINTAINED UP TO DATE KNOWLEDGE OF CUSTOMER ACCOUNTS, EXPLAINED PRODUCTS AND BENEFITS, INVENTORIED STOCK, OPERATED THE CASH DRAWER, CONFIRMED PAYMENTS, REFUNDS, ETC. RESOLVED PAYMENT AND ORDER DISPUTES, PROVIDED EXCELLENT TECHNICAL SUPPORT.

### **OWNER/OPERATOR, MANAGER**

Crystal's on the Square - Marietta, GA

February 2000 to March 2016

DAILY BANKING/REGISTER REPORTS, ESTABLISHMENT MAINTENANCE, MANAGED CLEANING CREW, ADVERTISING, MAINTAINED WEBSITE, GRAPHIC DESIGN, ADMINISTRATIVE ASSISTANCE, DESIGNS/ LOGOS, PUBLIC RELATIONS, MICROSOFT OFFICE PRODUCTS INCLUDING WORD, EXCEL, POWERPOINT AND OUTLOOK, MANAGED CUSTOMER ACCOUNTS, GREETED CUSTOMERS, HANDLED RESERVATIONS, RESOLVED CUSTOMER ISSUES, BOOKED APPOINTMENTS FOR CLIENTS, COLLECTED AND DOCUMENTED ORDERS, RESPONDED TO INQUIRIES AND ISSUES, NEWSPAPER INVOLVEMENT FOR SIGNATURE DRINKS AND MORE, SHIPPING/RECEIVING, INVENTORIED SPREADSHEETS, DELIVERIES, INVENTORY FOR ALL ESTABLISHMENTS SUPPLIES.

## **GRAPHIC DESIGNER, FREEHAND DESIGNER, DIGITAL MEDIA ART, ADMINISTRATION'S ASSISTANT**

Letter Graphics - Atlanta, GA

September 1998 to February 2000

PROFICIENCY IN MICROSOFT OFFICE PRODUCTS INCLUDING WORD, EXCEL, POWERPOINT AND OUTLOOK, DESIGN COLLABORATION, PHOTO SHOP FOR SNAPPER WARNING LABELS, MAJOR AIRLINES, SHERIFF'S DEPARTMENTS, PRINT SHOPS, PERSONAL DESIGNS, CUSTOMER SERVICE DESIGN COLLABORATIONS, SHIPPING/RECEIVING, DISPLAY ORGANIZATION, PACKING, INVENTORY CONTROL/ STOCKING, SENIOR CUSTOMER SERVICE.

## Education

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### **HIGH SCHOOL DIPLOMA**

POPE HIGH SCHOOL - Marietta, GA

1996

### **In pursuit in DIGITAL MEDIA ARTS**

CHATTAHOOCHEE TECHNICAL COLLEGE - Marietta, GA

## Skills

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- GENERAL LABOR
- Backhoe Operation
- Heavy Equipment Operation
- Loader Operation

## Certifications and Licenses

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### **DOT Medical Certification**

September 2020 to Present

Certified to operate vehicles 10,000 pounds and under.

### **CDL**