

## Contact

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[www.linkedin.com/in/aftonhoneycutt](http://www.linkedin.com/in/aftonhoneycutt) (LinkedIn)

[www.afton-lynn.com](http://www.afton-lynn.com) (Personal)

[my.indeed.com](https://my.indeed.com) (Portfolio)

## Top Skills

Typing

Writing

Customer Service

## Languages

Spanish (Elementary)

English (Professional Working)

## Publications

Web-Radio Interview on The Dusk Spot, with Cedly J

No Apologies Magazine - Interviewer/Writer

# Afton Honeycutt

Customer Service Director at HydroMATE USA  
Kannapolis

## Summary

I'm a very skilled Customer Service professional and Admin & Marketing Assistant, with creative writing skills. I type about 60wpm and have extensive knowledge in programs such as Shopify, Zendesk/Freshdesk, Olark, Tidio, Google Suite, Word/Excel, Trello, Red Stag, Amazon Seller Central, Ring Central, Gorgias, ShipBob, Ontraport, Canva, Wordpress, Wix, and more! I'm a multi-tasking, dedicated worker and I have a passion for everything I do.

I'm a quick learner, a multi-tasking wiz and a "Jill" of all trades - meaning that I can wear many hats in one position. I'm always positive and friendly, creating lifelong business relationships and customers when I am able to perform in any job.

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## Experience

### HydroMATE USA

Customer Service Director

March 2020 - Present (1 year 2 months)

United States

I'm a full time CS Director as I handle all of the emails, messages, texts, and chats from customers regarding our water bottles and other products. I work 6-7 days per week, checking in and answering all inquiries about everything.

### Freelance

Product Reviewer

June 2019 - Present (1 year 11 months)

I am a Freelancer/Entrepreneur and I will find companies to work with and test their products, posting reviews, creating videos, teaching others about the product, and much more.

### Vullz the Media

Creative Writer

November 2019 - March 2020 (5 months)

Remote

I write articles on dating, sex, love, relationships, and everything in between for various dating sites that are owned by Vullz The Media. Check out some of my blog posts below:

[phonesexchat.com/blog](http://phonesexchat.com/blog)

[phonesexnumbers.com/blog](http://phonesexnumbers.com/blog)

[thechatlinenumbers.com/blog](http://thechatlinenumbers.com/blog)

[freechatlines.com/blog](http://freechatlines.com/blog)

[chatlinedating.com/blog](http://chatlinedating.com/blog)

They are under different user names but most of the recent blog posts are my articles!

### More Prospects Now

#### Administrative and Marketing Assistant

December 2019 - February 2020 (3 months)

I am working as an Admin Assistant doing paperwork, filing, data entry, office work, help with marketing, creative writing, checking over citations and listings, helping set up events, calling prospects for events, scheduling meetings for CEO and much more

### G2

#### Review Moderator

October 2019 - December 2019 (3 months)

Moderating reviews from clients and business owners, workers alike, on products and companies and either reject or approve them for incentives or rewards.

This was just a small project that only lasted for a few months but I gained much experience from this position.

### Table of Ultimate Gaming

#### Customer Service and Logistics Representative

January 2019 - October 2019 (10 months)

Processing orders via fulfillment programs like Red Stag and Shipbob, emailing customers regarding their orders or questions they have about the products, answering Live Chats handling multiple chats at a time from different customers, managing all of our international orders and emails on my own, creating pickups and reroutes through FedEx when customers have received the wrong items and much more.

### Smart Careers/King Street Labs

#### Customer Service Representative

October 2015 - December 2018 (3 years 3 months)

Concord, North Carolina

I work with an Online company who has several websites that offer Cover Letters, Resume's, and all types of legal documents. The most popular one is [www.formswift.com](http://www.formswift.com) . I answer all questions from customers who email in, or through Live Chat, ranging from technical questions to cancelling/refunding their accounts, converting documents from PDF to Word, editing Documents (usually reformatting Resumes to one page instead of two) and all other account and document questions. I do all of my work at home, on my laptop.

**Bob Evans**

Hostess/Server/Cashier

August 2006 - September 2014 (8 years 2 months)

I was the Hostess - greeting the guests and seating the guests in the correct sections, rotating the servers sections, assisting the servers when needed, getting drink orders, assisting with high chairs and booster seats, moving tables together to accommodate larger parties, cleaning off tables, cleaning the bathroom and the register/hostess area, keeping up with all of the servers tickets and I was also the Cashier.

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## Education

**Stratford Career Institute**

Medical Office Assistant, Healthcare · (2014 - 2016)

**Stanly Community College**

Certified Nursing Assistant Certification, Nurse Assistant · (2009 - 2010)

**Central Cabarrus High School**

HS Diploma, General Studies · (1999 - 2003)