

BRITNY CLAYTON-MITCHELL

512 803-0990

bclaytonmitchell@outlook.com
1700 E MLK Austin TX 78702

EDUCATION

Prairie View A&M University
Expected Graduation: December 2020
GPA: 3.8/4.00
Bachelor of Business Administration in Finance

Objective:

I am seeking to utilize my relational proficiencies in a career within Account Management to develop and enhance valuable connections with stakeholders to effectively attain bottom-line goals while also sharpening my technical capabilities.

SKILLS:

Microsoft Office (PowerBi, Excel, Pivot Tables, Access, Outlook), SAP, Basic Python, Interpersonal, Public Speaking, Public Relations, Teaching, Customer Service, Leadership, Mentoring, Collaboration, Planning, Advertising, Presenting, Primary and Secondary Research, Customer Research, Interviewing, Networking, Event Planning

WORK EXPERIENCE:

Undergraduate Research Assistant, ORISP – Prairie View A&M University

Spring 2019

- Cultivated interconnections with professors and staff through effectively conveying complex theories and ideologies of the research in a captivating way, through presenting research findings within an populated area of varying subject matter.
- Utilized various research resources to find factual data and statistics through electronic library databases, academic journals, and other web tools.
- Implemented research processes, that increased the level of productivity within the research project that effectively answered poignant questions.

Global Finance Intern, Cost Process Technology Center – Dow Chemical Company

Summer 2019

- Modeled and presented dashboards that were fabricated in PowerBi for reporting capabilities for the cost organization's revaluations, to increase working capital transparency, efficiency, and effectiveness throughout the cost organization through leveraging internal and external networks.
- Developed a database from hectic data sets in excel so that other functions could decrease their processing time by 3-4 hours when reporting information, while strengthening interrelations with other departments for future projects.
- Conducted a retrospective analysis in SAP to troubleshoot root causes of failed work processes which ensured compliance with the closing cycle and satisfied stakeholders.

Strategic Partnership Director, TechStars Startup Weekend – Prairie View A&M University

Fall 2019

- Developed healthy correspondences with university leadership and professionals in competitive industries for future endeavors and raised over \$5,000 in funding for the event.
- Organized framework and trained individuals to effectively convey the program's offered benefit, its overall significance, and a closing statement of specified requests to a diverse makeup of prospect participants and supporters.
- Increased Prairie View A&M's connections with other universities, industry leaders, and local civilians in the community for future projects and programs, through designing and facilitating a targeted advertising strategy.

Onward Israel Fellow, TAVTech– New York University

Fall 2019

- Developed a collaborative relationship with a professor with diverse background and unique non-traditional teaching style, through transparent communication and the development of solutions.
- Developed critical thinking skills to understand the basic concepts of the python language, through the initiated change made by the professor after effective communication of struggles.
- Acclimated to the new culture and environment in Israel, through constructed systems and solutions with diverse students to solve practical issues.

Awards & Scholarships:

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| • William R. Green Scholarship | Spring 2018 |
| • Ernest V. & Johnnie M. Scholarship | Spring 2018 |
| • COB Honor Roll | Fall 2017, Fall 2018 |
| • FEI Scholarship | Fall 2018 |
| • Bloomberg Certificate | Fall 2018 |
| • ORISP Certificate of Achievement | Spring 2019 |
| • FedEx Scholarship | Spring 2019 |

Memberships:

- | | |
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| • The Black College Business Woman | Fall 2018 – Current |
| • PVAMU TechStars Startup Weekend Organizer | Spring 2019 – Fall 2019 |
| • Community Development Student Lead | Spring 2019 – Current |
| • Prairie View A&M Women's Volleyball (Captain) | Fall 2017 |

LinkedIn URL: www.linkedin.com/in/britnymitchell-PVAMU-senior-finance-major