

# KAYLA MARCUS

PRODUCTION  
ASSISTANT

## ABOUT ME

I am a reliable, enthusiastic, and dedicated Television/Film Production Assistant with over 5+ years of experience working on both independent and studio sets. Excellent communication skills and determined to maintain positive morale to help any set run smoothly. Truly passionate when it comes to working behind the camera. Based in Atlanta, Georgia.

## EDUCATION

### CLAYTON STATE UNIVERSITY

2016 - 2020 | B.A in Film Production

## SKILLS

Schedule Management, Script Analysis, Public Speaking, Photography, Editing, Team Player

## WORK EXPERIENCE

### 2021 THE WALKING DEAD - SEASON 11

- BACKGROUND TALENT
- COMMONWEALTH FLORIST

### 2021 HEELS - SEASON 1

- BACKGROUND TALENT

### 2021 BLACK MAFIA FAMILY - SEASON 1

- BACKGROUND TALENT

### 2021 THE FIRST LADY - SEASON 1

- BACKGROUND TALENT/YOLONDA KING

### 2020 ATLANTA MODELS & TALENT AGENCY

- Worked closely with Casting agents and performed daily office task.
- Contacted talent over the phone to check their availability.

### 2019 IDEAS UNITED

- Freelance Editor
- Worked with clients to put together content to be displayed on both television and social media.

### 2014 FINDING CARTER SEASON 2

- Worked closely with certain departments: Including camera, lighting, sound, as well as the Art Department

## CONTACT

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