

**Jay Gerarden**  
Columbia, MD 21044  
gerardenjay@gmail.com  
<https://linkedin.com/in/JayGerarden>

## SUMMARY

- Held TOP SECRET/Sensitive Compartmented Information (TS/SCI+) clearance from 1986 until federal civilian service retirement on 30 September 2017
- Electronics Engineer and Analyst with over 30 years of experience
- Daily usage of specialized U.S. Government analytic tools and databases

## EDUCATION

- LinkedIn Learning, Salesforce Trailhead, IBM P-TECH, Oracle University; 2017-Present
- Bachelor of Science in Electrical Engineering (BSEE), Marquette University; 1987
- Extensive U.S. Government training and internal certifications

## EXPERIENCE

### Federal Government - 1986 to 2017

- Support to Congress - 1998-1999

Congressional Investigator for the U.S. House of Representatives, Appropriations Committee, Surveys and Investigations (HAC S&I) - Engaged senior U.S. Government officials regarding management oversight of billions of dollars of Department of Defense Information Technology programs. Reported recommendations to the Chairman resulting in law that strengthened the authority of the DoD Chief Information Officer (CIO) and improved use of taxpayer resources.

- Legislative Affairs for Executive Branch - 1999-2002

Represented the interests of Operations, Technology and Systems, and Research Directorates plus other clients with Congressional overseers from both Appropriations and Authorization committees in the U.S. Senate and U.S. House of Representatives.

- Analysis of Communications Systems - 2002-2017

Performed analysis of ultra-high bandwidth and mobile communications systems operating in regions of interest to the U.S. Government.

- Technical and Physical Security of sensitive U.S. facilities - 1986-1998

Collaborated across multiple U.S. Government organizations to inspect and recommend improvements to the Information Security posture for U.S. facilities worldwide.

- Overseas Assignments - Department of State, Department of Navy, and Department of Air Force

Provided engineering support to a variety of U.S. Government customers.

## **Jay Gerarden**

### **PARTIAL LIST OF FORMAL TRAINING**

- Project Management Professional (PMP) Boot Camp
- Cisco Certified Network Administrator (CCNA) Boot Camp
- IEEE Wireless Communication Engineering Technologies (IEEE WCET) Boot Camp
- Mobile Network Services and Solutions
- Exploring Wireless Technologies
- Telecommunications Fundamentals
- Budget Execution
- Building High Performance Teams
- Building Your Strategy Toolkit
- Coaching and Mentoring the Next Generation of Experts
- Communicating Across the Technical Divide
- Communicating as a Leader
- Continuity Awareness
- Creativity and Innovation
- Customer Relationship Management
- Cyber Awareness
- Dare to Disagree
- Decision Making and Problem Solving
- Defining Your Leadership Style
- Effective Leadership Styles
- Everyday Leadership
- How to Become a Better Communicator
- Influence Without Authority
- Influencing Management
- Influencing Through Storytelling
- Leadership Improvisation
- Leadership Legacy
- Leading Four Generations in the Workplace
- Leading Through Change
- Lean Six Sigma - "White Belt" Training
- Lean Startup Overview Workshop
- Managing Change in the Workplace
- Managing Multiple Priorities
- Mastering Meetings
- Maximizing Team Performance
- Mentoring Boot Camp
- Organizational Design
- Overcoming Obstacles
- Political Savvy
- Self-Motivation
- Triggers and Unconscious Bias