

CHRISTOPHER LEWIS

PRODUCTION ASSISTANT

Atlanta, GA – christopher.ry.lewis@gmail.com – 646.906.0736

WORK EXPERIENCE *(selected)*

Production Assistant

Disney "Joyride", Art Department | Fayetteville, GA (Trilith Studios)

06/2021 - present

I currently work under the supervision of the Art Department Coordinator and assist in the logistical operations of the Art Department. I work closely with the Production Designer, Art Directors, and Set Designers to ensure all creative deliverables are produced on schedule. Job responsibilities include:

- Printing, scanning, and issuing drawings/illustrations to various departments.
- Running daily errands, which include getting lunch, restocking craft services, picking up materials, delivering drawings, etc.
- Keeping track of office supplies and helping reorder when low on materials such as foam core, glue, ink, paper, tape, etc.
- Assisting other members of the Art Department with various projects as needed.
- Resizing/retouching illustrations or construction drawings in Photoshop.
- Administrative duties, including communicating with other departments and vendors through emails and phone calls.

CNC Machine Operator

Winona Lighting | Winona, MN.

08/2016 – 09/2018

As a CNC operator I produced machined parts for various lighting fixtures by operating a computer numerical control (CNC) machine. Job responsibilities included:

- Adjusted equipment as needed and performed necessary daily maintenance.
- Inspected finished products with specialized instruments to ensure they meet required specifications.

Scene Shop Assistant

University of Alaska Anchorage, Department of Theatre & Dance | Anchorage, AK

01/2012 – 05/2016

As a student assistant, I served as an integral member of the Scenic, Properties, & Paint Shops by helping express the Scenic Designer's artistic vision through coordinating and fabricating theatrical set pieces based on design drawings. Job duties included:

- Assisted the Technical Director, Properties Manager, and Scenic Artist in day to day operations of the scene/paint shop.
- Used various production methods including: woodworking, metal fabrication, painting, carving, etc.
- Taught and supervised fellow undergraduate students

Resident Advisor

University of Alaska Anchorage, Department of Residence Life | Anchorage, AK

01/2012 – 08/2014

As a Resident Advisor I worked as a live-in member for Department of Residence Life. I was responsible for creating and maintaining emotionally and physically safe and secure residential communities, as well as being called upon to effectively respond to and manage a variety of issues and emergencies. Additional duties and responsibilities included:

- Design and implement social and educational programs that reflect the needs of the community.
- Served as a desk attendant where I was responsible for checking residents and their guests in and out of the residence halls.

EDUCATION

Professional Acting Program for Film & Television

T. Schreiber Studios | New York, NY

01/2020

Bachelor of Arts, Theatre

University of Alaska Anchorage | Anchorage, AK

05/2016

ADDITIONAL SKILLS

Adobe Suite – Microsoft Office Suite – Valid GA Driver's license and reliable transportation – Experience with multiple types of printers/copiers – Office administration experience – Supervising and teaching experience

*References available upon request