

Diamond Lee

ABOUT

A jack of all trades, master of none, is basically what a creative is. We have experience in various genres, which comes in need at the oddest moments. I look at my skill set as an element that can enhance my creativity and workflow. I love being versatile and spontaneous. I can also be sedentary. I thrive in photography, videography, pre-production, and production.

EXPERIENCE

City Of Detroit, Detroit, MI — *Film Office, Special Events Coordinator, and Media Services Department Photographer & Videographer*

JULY 2018 - PRESENT

My role at the City of Detroit is vast. I distribute film permits to film productions, music videos, and photoshoots for the Detroit Film Office. My role entails but is not limited to:

- Liaison and conduct meetings between clients, departments, and stakeholders.
- Pitch client's productions to various departments and stakeholders.
- File and track the application process from inquiry to last shoot date.
- Develop new processes and programs for the Film Office.
- Write proposals for other departments

I also assist in developing show content for the Special Events Office that airs on the city's local TV channels and social media platforms. As a videographer and photographer for the three departments, I have demonstrated my ability to work cohesively with talent, clients, and coworkers to produce an optimal product. My role entails but is not limited to:

- Produce most shoots from idea to schedule to production to editing to final submission.
- Skillset involves but is not limited to color grading, creating show content, recording voiceovers, interviews, b-roll, sound, lighting, writing scripts, and creating storyboards.
- Manage multiple projects in various stages of development simultaneously.
- Created small-scale graphics and animations for social media content.
- Work in a fast-paced, and ever-changing environment.

Big Sean Single Again Music Video, Detroit, MI — *Production Assistant*

MAY 2019 - MAY 2019

Detroit, MI 48214

(313) 515-0615

leediamo96@gmail.com

Looking to Relocate.

SKILLS

Adobe Premiere Pro

Adobe Illustrator

Adobe Photoshop

Adobe After Effects

Content Development

Puppeteer

Social Media Coordinator

Film Coordinator

Banquet Server

Script Writing

Talent Coordinator Photographer

Videographer

Procreate

HTML

And More!

REFERENCES

Charles Henry *Videographer*

Phone number: +1 313-673-3680

Chelsea Dickerson *Social Media Specialist*

Phone number: +1 313-680-1182

EDUCATION

Michigan State University,
East Lansing 2014 - 2019