

CONTACT

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PROFESSIONAL SUMMARY

Hardworking team member focused on completing work quickly to consistently exceed targets. Reliable team member accustomed to taking on challenging tasks. Dedicated to business success.

SKILLS

- Customer complaint handling
- Acquire new customers
- Serve customer needs
- Attention to detail
- Verbal communication
- Problem-solving
- Multitasking

EXPERIENCE**SALES ASSOCIATE** Jul 2019 - Aug 2020

Champs, Hayward, Ca

- Kept updated files with a current listing of customer business operations, sales histories and key personnel.
- Skillfully identified potential customers, built connections and made usually most sells on the team
- Prepared accurate price quotes and coordinated contracts to complete sales.
- Ordered, organized, and rotated supplies.
- Taught junior employees how to perform tasks

SEASONAL SALES ASSOCIATE Feb 2020 - Jul 2020

Zumiez, Emeryville, Ca

- Consulted with customers to understand desires and suggest best products to meet needs.
- Taught junior employees how to perform tasks such as [Task] and [Task].
- Managed daily tasks consistently and sought out opportunities to go beyond requirements and support business targets.
- Determined team targets and implemented plans to achieve goals at individual and group level.
- Received and routed incoming mail, packages, and deliveries.
- Ordered, organized, and rotated supplies.
- Usually led team in sales while on the job

EDUCATION**HIGH SCHOOL DIPLOMA** Jun 2020

El Ceritto high school, El Ceritto, Ca