

Michael J. Szczepanski

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Education	Isenberg SOM University of Massachusetts Amherst, Amherst, MA	2020-2021
	Master of Science in Accountancy Magna Cum Laude	
	Western New England University, Springfield, MA	2018-2020
	BSBA in Accounting with a University Alliance Certificate in SAP Magna Cum Laude	
Work Experience	University of Massachusetts, Amherst, MA	
	Teaching Assistant, Professor Timothy Mitchell	2020-2021
	<ul style="list-style-type: none">▪ Grading, reviewing, and analyzing student homework, exams, and projects.▪ Close coordination and consultation with Professor and students to help facilitate a good understanding of the course work.▪ Work and review being done remotely at this time.	
	University of Massachusetts, Amherst, MA	
	Controller's Office, Accounts Payable	2016-2018
	<ul style="list-style-type: none">▪ Reviewed invoices, statements, purchase orders, travels vouchers and wire transfers for accuracy and further processing.▪ Maintained accounts payable archives.▪ Utilized PeopleSoft and By-ways database.▪ Demonstrated attention to detail in reviewing account information for accuracy.▪ Strictly adhered to all deadlines.▪ Exhibited leadership in the training and supervision of new student employees.	
	Hotel Revenue Solutions, LLC Lowell, MA	
	Accounting Internship	2019-2020
	<ul style="list-style-type: none">▪ Updated, processed, generated, and distributed daily, weekly, and monthly revenue management reports and entered data accordingly.▪ Developed new reports to assist in preparation for revenue management and data analytics, while maintaining historical statistical data through present and future market trends and conditions.▪ Demonstrated understanding of the competition to ensure positive index against competing hotels in the marketplace and prepared daily and weekly occupancy forecasts.	
	Hadley Family Golf, Hadley, MA	
	Summer Employment – Grounds and Maintenance	2014-2015
	<ul style="list-style-type: none">▪ Demonstrated flexibility in assuming various assignments to ensure the smooth operation of the golf course.▪ Interacted with patrons to foster a positive customer service experience.	
Community Service	Most Holy Redeemer Church, Volunteer, Hadley, MA	2014-2016
	Student film actor and stagehand through Emerson College, Boston, MA	2018-2019
Computer Skills	Microsoft Office	
	PeopleSoft, Byways and Perceptive Content IDEA, Tableau, SAP, and proficient in virtual meetings platforms.	

Educational Affiliations

Beta Alpha Psi Honors Society
Beta Gamma Sigma Honors Society