# Imani Badie

3019 Aspin Drive, Harvey, Louisiana, 70058, US • (504) 224-1418 • imanibadiee@gmail.com

#### PROFESSIONAL SUMMARY

I have the skills of proven leadership, operational excellence, and organizational development skills, as well as a thorough understanding of the communication and leadership business. Always exploring new ways of development and growth. I am very devoted and give every job my all with a passion. Looking forward to seeing what opportunities may be presented on my search.

#### SKILLS

- Sale expertise
- **Business** operations
- News writing
- Majoring in Mass Communications with a focus of Broadcast Journalism.
- Great Journalist & Reporter.
- Has a platform which includes poems, podcast; and uplifting speeches. Public speaking
- Good with the camera (on and off).

- Staff development
- Report writing
- Data Management
- Extremely organized
- Team Leadership
- Self-motivated

**EDUCATION** 

High School - 2021

John Ehret High School - Marrero, LA

Mass Communication - Bachelor of Science - 2025 Southern University and A&M College - Baton Rouge, LA

**WORK HISTORY** 

Crew Trainer - May, 2019 to November, 2019

Wendy's - Harvey, LA

- Developed a loyal clientele through friendly interactions, a positive attitude, and prompt assistance.
- Counted back change on cash transactions accurately to match register readouts and balance the cash register.
- Put together food orders while keeping proper portion control in mind.
- Restocked workstations with supplies and food display cases with fresh selections to reduce customer wait times during busy periods.
- Wiped down counters and sanitized equipment to keep the food prep and dining areas clean.
- Cross-trained and coordinated scheduling with team members to provide seamless service.

Manager - December, 2019 to December, 2020

McDonald's - Harvey, LA

- · Went through the shelves and product cases looking for expired stock and discarded any that were outdated or spoiled.
- Restocked condiments, beverages, and supplies while keeping the service areas clean.
- Kept the food preparation areas clean, sanitized, and well-organized.
- Was successful in resolving difficult customer complaints, promoting brand loyalty, and increasing repeat business.
- Greeted customers, offered help, and provided knowledgeable assistance.

## Retail Associate - January, 2021 to July, 2021

#### HomeGoods - Harvey, LA

- Kept the sales floor clean by straightening and facing merchandise.
- Promoted customer loyalty and consistent sales by providing friendly service and knowledgeable assistance.
- Increased sales by displaying merchandise in an appealing and orderly manner.
- Did stocking and quickly alerted management to low inventory levels.
- Greeted customers and assessed their requirements.

#### Retail Associate - January, 2023 to May, 2023

## Victoria's Secret & PINK - Baton Rouge, LA

- Was in charge of in-store promotional signage and displays, as well as restocking merchandise from returns or dressing rooms.
- Wore smart outfits made up of items from the current collection to demonstrate possible pairings for customers.
- Cleaned, closed, and secured the store at the end of the shift.

# **ACCOMPLISHMENTS**

- Writes for Southern University A&M college digest paper.
- Known as the "Smile Doctor" on Jagtalk Podcast.
- Have my own podcast known as "The optimistic talk" on spotify.
- Influental Poem Writer.

## ADDITIONAL INFORMATION

I am a really hard-worker. My work speaks for itself.