

Jamie Blum

Motivated Leader

Montgomery, NY 12549

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Professional, loyal and motivated leader with over 5 years experience in management with the ability to keep high motivation and morale within a team. Past work experience high-lights a hard-working attitude, ability to achieve set goals, on-the-job training and dedication to the task.

Willing to relocate to: New York State - South Dakota - Montana

Authorized to work in the US for any employer

Work Experience

Pet Care Department Manager

PetSmart - Newburgh, NY

March 2019 to Present

Work as only manager for store opening and closing.

Maintaining habitat standards for cats, small animals, reptiles, birds and fish.

Ensuring all habitats maintain the correct humidity and temperature levels.

Care for a variety of animals from feeding, cleaning and administering topical and oral medication.

Ensure hospital clean standards of work areas and animal cages.

Perform periodic health checks as instructed.

Observe and record changes in animal behavior and health.

Scheduling vet appointments and rechecks with vets.

Manage supplies and inventory as instructed.

Accepting and submitting live animal deliveries and invoices.

Cleaning and maintaining healthy standards in the Isolation and New Arrival Rooms.

Isolating newly arrived animals to monitor for illness or behavioral problems.

Training new associates on safety procedures. (PPE, Medication)

Ensuring every associate is aware of department expectations.

Keeping paperwork in order and filed properly.

Maintaining customer service standards while completing tasks.

Create and maintain rapport with pet owners and vets.

Assistant Store Manager

Spencer's Gifts - Middletown, NY

July 2017 to March 2019

Hiring/Making Headcounts.

Assisting store manager with day to day tasks.

Scheduling 2 weeks in advance while accommodating everyone's needs.

Supply ordering.

Loss prevention.

Plan-a-grams/merchandising.

Inventory.

Customer service.

Training/Certifying.

Working unsupervised to gather paperwork, drop off deposits and fill out the daily planner.

Providing coverage in other stores.

Selling adult themed products one on one with customers, helping improve customer service skills in delicate and personal situations.

Guest interaction role-plays.

Training and certifying employees on a daily basis.

Started as a Supervisor and was promoted 3 months later to Assistant Store Manager.

Responsible for the Jewelry department and maintaining its appearance.

Completed Store Manager Preparedness Training.

Grocery Clerk/Frozen Clerk

ShopRite of Montgomery - Montgomery, NY

October 2016 to May 2017

Keep track of store inventory.

Stock all needed items on the sales floor.

Lift up to 50lbs daily.

Work in a below freezing environment unsupervised.

Handle customers one on one every day.

Offer substitutes and similar items to customers when we are out of stock.

Stay updated on current sales, new items and the locations of products.

Pull pallets with a hand jack ranging from 500lbs to 4,000lbs on to the sales floor.

Shift Manager

McDonald's - Vienna, GA

May 2016 to August 2016

Learned every job in order to train any new employees efficiently.

Worked the overnight shift. 10:30pm - 7:00am

Properly and efficiently shut down the system and brought it back up every night.

Maintained clean appearance for morning shift.

Was in control of over \$1500 for every shift.

Made change for cashiers throughout the shift.

Kept a balanced safe at all times.

Handled any upset or dissatisfied customers.

Handled problematic employees and disciplinary matters.

Installation Technician

Dish Network - Albany, GA

December 2015 to March 2016

Worked as a Remote Technician and worked unsupervised with my own inventory.

Drove to home warehouse once a week to pick up inventory.

Responded to created work orders

Acted as the face of dish network to all customers

Built dishes

Installed receivers

Buried cable, dug holes for dish poles

Installed off of ladders

Ran cables outside and underneath houses
Lifted over 50lbs daily

Sales Support

Fastenal Company - Cordele, GA
July 2015 to December 2015

Assessed the needs of customers.
Sold high-end hardware to National companies.
Educated self and coworkers on newer computer software.
Delivered product to customers unsupervised and provided customer service on-site.
Assisted store in making \$100,000 monthly goals.

Aviation Electronics Technician

Lockheed Martin Fixed Wing Aircraft - MCAS Beaufort, SC
September 2013 to May 2015

Received directions and reported to more than 2 supervisors and followed instructions to meet organizational goals.
Assisted in the process of training new and experienced pilots by maintaining equipment and keeping multiple jets in the air.
Operated heavy equipment and vehicles worth more than \$1,000 in all types of terrain and weather conditions.
Identified electrical problems and determined need for repair.
Maintained full accountability for high valued items, equipment and supplies. Over \$1,000,000 worth of equipment.
Helped up to 25 workers understand responsibilities, identified problem areas, and outlined corrective actions.
Performed preventive and corrective maintenance of vehicles, equipment and components.
Reviewed technical manuals for maintenance and repair work, useful in quality control/assurance checks.
Implemented safety and security rules and procedures to ensure a safe workplace.
Used written guidance to establish files and complete reports.
Handled and stored over 50 hazardous material in compliance with local, state, and federal regulations and standards.
Learned and utilized the fundamentals of teamwork, leadership and safety.
Mastered skills such as teamwork, discipline, training, communication and first-aid.
Developed a strong work ethic and commitment to the organization.
Read and utilized schematics and technical manuals.
Trained to work in tight spaces efficiently.

Cashier/Cashier Trainer

Shop-Rite - Montgomery, NY
June 2011 to April 2013

Provided extensive customer service in more than only the front-end department.
Assisted supervisors in giving employees breaks while maintaining an efficient department.
Trained up to 25 staff on proper operation of a cash register, maintaining a proper cash drawer and how to happily satisfy a customer.

Education

Regents Diploma

Valley Central High-School - Montgomery, NY

2009 to 2013

Skills

- Customer Service (4 years)
- Military (2 years)
- Electrical (2 years)
- Forklift Driver (2 years)
- Self Motivated (10+ years)
- Sales (3 years)
- Computer Skills (4 years)
- CPR (5 years)
- Food Service (Less than 1 year)
- Management (4 years)
- Team Lead (3 years)
- Retail Management (2 years)
- ASM (2 years)
- Keyholder (3 years)
- Pet Care (2 years)
- Animal Care (2 years)
- training (3 years)
- Cleaning (8 years)
- Filing
- Time Management
- Sales Support
- Sales Management
- Planograms
- Pet Sitting
- Loss Prevention
- Schematics
- Equipment Repair
- Retail Sales
- Leadership
- Supervising Experience
- Store Management Experience
- Heavy Equipment Operation

- Mechanical Knowledge
- Communication skills

Links

<https://www.linkedin.com/in/blumjamie>

Military Service

Branch: Marine Corps

Service Country: United States

Rank: LCPL

September 2013 to May 2015

Assessments

Problem Solving — Proficient

January 2019

Measures a candidate's ability to analyze relevant information when solving problems.

Full results: [Proficient](#)

Office Manager — Expert

August 2020

Scheduling and budgeting

Full results: [Expert](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

Additional Information

AREAS OF KNOWLEDGE

- Leadership Development
- Sexual Assault Prevention & Response Training
- Customer Service
- Unsupervised work environments.
- Equal Opportunity Training
- Safety Management
- Teacher/Instructor Presentation Skills
- On-the-Job Training
- HAZMAT Training
- Equipment Towing

SELECTED ACCOMPLISHMENTS

- Took charge of a maintenance action of an aircraft with 2 superiors working under me. Finished task ahead of time and provided exceptional results.
- Acquired 3 equipment qualifications through testing in one 12-hour work night.
- Assisted supervisors in tasks expected to take 1-2 days and accomplished 2 tasks in the same day, saving time for maintenance.
- Trained and executed tasks side-by-side with UK Royal Navy and Royal Air Force.
- Became the first cashier trainer under the age of 18, at 17, for Shop-Rite of Montgomery.
- Promoted by District Sales Manager and Store Manager after only 3 months of working for Spencer's.
- Offered opportunity, after being the Assistant Store Manager for less than 6 months, to begin the Store Manager Preparedness Program.
- Only employee out of 3 to pass their Preparedness Program Test.