

# Tiffany Washington

**10+ years of experience as an material handler. Proficient in a fast paced work setting, exceptional customer service and team member/leadership skills**

Atlanta, GA 30331

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Effectively handled shipments to and from third party vendors. Packed, inspected, and unpackaged. To materials to ready them for shipment. Maintained inventory records to ensure products are stocked and available. Proficient in math, computer, and organizational skills.

Authorized to work in the US for any employer

## Work Experience

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### **Material Handler/Forklift Operator**

Astec Industries - Yankton, SD

October 2022 to April 2023

- Accurately inspected incoming and outgoing Conveyor parts
- Accurately handled all inbound and outbound shipments
- Verified and stocked Undercarriage conveyor parts for road development

### **Electrical/ Mechanical Assembly Technician**

Case (Strom Engineering) - Burlington, IA

April 2022 to October 2022

- Assembling engines on the engine sub line.. duties include assembling the starter, alternator, heater grid, and fuel pumps on tractors and forklifts.
- Use of cranes and hoist to mount it dismount engines
- Reading of blueprints, and helped develop new procedures for engine Assembly

### **Warehouse Associate/Quality Control**

Caterpillar - Union City, GA

May 2015 to March 2022

Picking, packing, deconsolidation, driving cherry picker, reach truck, and sit down forklift use of rf scanner, and prairie software

### **Brake Press Operator/ Machine operator**

ResourceMFG - Newnan, GA

April 2021 to February 2022

- Setting the material/ metal in the machine
- Pick the selected program for the job
- Monitored the milling and adjustments
- Kept work area clean and neat

### **Forklift Operator**

Exel - Fairburn, GA

October 2014 to December 2015

**Responsibilities**

Operate forklifts

**Accomplishments**

Member of safety team.

**Skills Used**

Forklift, loading, unloading, Qa and inventory

**General Laborer**

3M - Atlanta, GA

September 2013 to February 2014

**Responsibilities**

Packing, Loading & Unloading, Forklift,

**Warehouse Lead**

Fresh Express - Morrow, GA

June 2008 to August 2010

Ensuring all employees are knowledgeable and able to perform duties given on any workday. Maintaining safety practices and procedures while working the assembly line. Providing fresh produce to customers and consumers.

**Warehouse Lead**

AirServ - College Park, GA

September 2004 to February 2008

Overseeing the operation of the international logistics warehouse under the direction of warehouse manager. Handling of goods through import/export procedures. Booking flights and ensuring customers receive goods and services in a timely manner. Experienced forklift operator.

**Education**

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**College prep in prep**

Biloxi High School - Biloxi, MS

August 1992 to May 1996

**Skills**

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- Forklift and Warehouse Experience (7 years)
- RF Scanner
- Order Picker
- Pallet Jack
- Produce Experience
- Materials Handling
- Logistics

- Microsoft Word
- Order Picking
- Shipping & Receiving
- Freight Experience
- Packaging
- Manufacturing
- Load & Unload
- Inventory Control
- Shift Management
- Basic math
- English
- Forklift
- Machining
- Assembly

## Certifications and Licenses

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**Forklift operator July 2018 to July 2019 Stand up, sit down, epj, cherry pick  
Forklift Certification**