

Maya Jarrett

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Artist \\ Independent Contractor \\ Entrepreneur

Education

2015 [Redan Highschool] | 2019 [Southwest Dekalb Highschool] | 2020 [Georgia Gwinnett College]

- After attending Redan for my freshman year of highschool, I joined the magnet program at Southwest Dekalb. I graduated from SWD with honors, magnet, and beta club seals on my diploma.
- After highschool I completed one year of biology at GGC.

[July 2021]

- *Completed the Google IT Support Professional Certificate — an eight-month IT support program that covers troubleshooting, customer service, networking, operating systems, system administration, and security, and includes hands-on labs.*

[Aug 2022]

- *Certified Notary Public, State of Georgia*

Skills & Abilities

LEADERSHIP

- I am great at working as a team, as long as everyone commits to their role. I am devoted to my part and give nothing but my best at all times.

ORGANIZATION

- I am known for being detail oriented and enthusiastic about organizing clutter whereas most will ignore/add to the clutter.

PATIENCE

- A big part of being a manager at CVS is simply being able to actually help a customer and be a clear communicator. Through being a good listener and always being willing to help someone with a smile, I've been very grateful to have customers thank me for my patience and kindness.

Experience

[Hostess] | [Highland Bakery] | [2016-2017]

- As hostess at Highland Bakery, your responsibilities are to greet and seat customers with a smile, as you are the first person they see upon entering the restaurant.
- Most people visit the barista behind the bakery case for to-go items and pastries, but they have the option to be seated and can do so by first speaking with the hostess.
- Sometimes when waiters/kitchen staff gets overwhelmed, the hostess serves as an extra hand by waiting tables and/or assisting waiters by grabbing food and drinks for tables.

[Cashier] | [Kenley's] | [2017-2018]

- Kenley's is an Atlanta based restaurant that does catering for events and even stadiums.
- As cashier for Kenley, my role was to man the concession stand with a team at Panthersville stadium.
- This is a very fast paced job, especially during halftime, and your only goal is to distribute accurate change and orders.

[PFD Team Member] | [Wholefoods] | [2018-2020]

- As a member of the prepared foods department, you are tasked with multiple duties at all times.
- The department is comprised of a pizza station, burger station, charcuterie, rotisserie and cold case with over 40 different refrigerated food items.
- Your job is to basically be mastered in all of the listed areas because you are expected to help any customer in any of those areas at any given time.
- As a night shift worker, after managing to be at all places at once, you get to clean it all up. Very fun!

[Delivery Driver] | [Doordash] | [2020-2021]

- As delivery driver for doordash, you pick up orders and deliver them in a timely manner. Doordash was a great introduction to the independent contractor delivery business, however over time you realize that the profit to gas money ratio is not worth the time.

[Shift Manager] | [CVS] | [2021-2022]

- I applied for CVS as a part time associate, however was promoted to shift manager in a matter of a couple of months after much training. I quickly learned that CVS was a learn as you go job; I went from knowing how to run the register on my first day to learning the safe code, various keys, and running documentation on my own over a few weeks.

[Delivery Driver] | [Instacart] | [2021-]

- Similar to doordash, you deliver grocery orders in a timely manner after managing your time to quickly shop for, bag, and load the order. The profit to gas money ratio is a lot better than doordash, I do this in my spare time whenever I want to earn some extra bucks.

[Stagehand] | [Crew One] | [2022-]

- The biggest part of being a stagehand for Crew One is punctuality and reliability. It's a hands-on job where you learn as you go, working beside tour guides as you help set up show equipment to their liking.