

Amira Leonard

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EXPERIENCE

Baby Sitting, Dayton/Columbus — Sitter

July 2014 - Present

Childhood growth and development, Thinking and performing underpressure, communications , problem solving, culinary, skills

Burger King, 1370 Harrisburg Pike — Crew Member

August 2018- September 2018

Culinary skills, Customer service, Thinking and performing underpressure, communications , problem solving, Maintenance, house keeping

McDonald's, 1377 Harrisburg Pike — Crew Member

September 2018 - May 2019

Culinary skills, Customer service, Thinking and performing underpressure, communications , problem solving, Maintenance, Sending and receiving business calls

YLAG (young ladies aspiring greatness) , Dayton— Member

August 2014 - Present

Communications,Culinary,Community service, problem solving, seminar hosting, culinary skills, Sending and receiving business calls

Walgreens, 2710 Salem Ave. — Customer service uAssociate

August 2019 - October 2019

Sending and receiving business calls, Customer service, Thinking and performing underpressure, communications , problem solving, Maintenance

Synchrony bank , Dayton — Collections Agent / Specialist

October 2019-Present

Customer service, processing and handling payments, Thinking and performing underpressure, communications , problem solving, data storing and processing in office setting

SKILLS

Communications
Culinary
Custodial
Customer service
Child growth and development
Community service
Thinking and performing under pressure
Maintenance
Problem solving
Sending and receiving business calls
Seminar hosting
Art
Drama

AWARDS

Lucia Maywyant speech contest

LANGUAGES

English

EDUCATION

Stivers School For The Arts, 1313 E 5th St. — N/A

August 2013 - August 2019

General education courses, Fine arts

Briggs Highschool, 2555 Briggs Rd. — *Highschool Diploma*

August 2018 - May 2019

General education courses

Sinclair Community College, 444 W 3rd St. —N/A

August 2019 - Present

Pre Nursing courses