



Hallie Gilbert

(949) 303 - 5621

Halliegilbert861@gmail.com

Objective:

Actively seeking employment in sales, to utilize my experience within a successful company. I have over 4 years' worth of experience in sales.

Summary of Qualifications:

- Microsoft Office programs such as Outlook, and PowerPoint
- Real Estate License
- Marketing for social media on Facebook, Instagram, and Google
- Experience in software solutions Salesforce, and website design
- Excellent customer service both written and verbal
- Sales Marketing
- Team Leader with team building and critical thinking skills

Experience:

Luxury Limousine HollywoodPlaynight, Glendale — *Sales Associate, Marketing Manager,*

Sales Manager

2021 - 2023

- Highest sales in the company
- Driven and highly determined in my work ethic
- Manage time effectively
- Strong product knowledge
- Organized
- Proper advertising, marketing, and website development.
- Accurate sales and organized paperwork
- Client satisfaction
- Detailed oriented
- Proper invoices

Keller William , Glendale - Real Estate Agent

February 2023

- Calling clients
- Marketing properties
- Marketing
- Responding to email and ensuring clients receive the best service
- Organizing open houses
- Finalizing contracts
- Ensure closing

Prime Stone Mortgage, Irvine - Sales Consultant, Marketing, Loan Specialist

June 2022

- Driven and Highly motivated
- Organized
- Strong Product Knowledge
- Communication Skills
- Teamwork and collaboration
- Reliable
- Responsible

- Client Satisfaction
- Detailed Oriented

Cadillac, Beverly Hills - Sales Consultant, Marketing

February 2022

- Drivin and highly motivated
- Organized
- Strong Product Knowledge
- Communication Skills
- Teamwork and Collaboration
- Reliable
- Responsible

Education:

Google Ads

Digital Marketing

Real Estate License (Process)

Vehicle Sales License

South Technical High School/ Veterinary Assistant 2018

Kirkwood High School 2020

Certifications:

CPR (2020)

First Aid (2020)

Vehicle Salesperson License (2022)

Real Estate License / Realtor (2022)

References:

Allison Mathews jackalstudio16@gmail.com (401) 374-1923

Jack Mathews jgabrielmathews@cox.net (401) 374-0744

Anita Modha anita.modha@cox.net (424) 313-4148

