

Sereyrorth Voun

Moreno Valley California  
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My goal is to contribute to the medical field and change the lives of others. After completing my Medical Coding and Billing course I am planning to attend a university to pursue my studies to become a traveling nurse. In order to achieve my goal I want to build up my experiences in the careers around the community and provide a living for my family and I. Some things I can offer is my ability to adapt to my environment and become a quick learner. Currently I am attending UEI College for medical coding and billing and I am confident in my skills in ICD-10 coding. I am in search of a career that can help me achieve my dreams of going to a university and improve my medical knowledge in order to make a change in the world.

### **Skills**

- Fluent in English
- Speak Some Khmer
- Communication
- Interpersonal Skills
- Quick Response
- Empathy
- Active Listening
- Adaptability
- Collaboration

### **Experience**

- Planet Fitness 1690 N Perris Blvd, Perris, CA 92571
  - Work from the beginning of the year to the end of the year.
  - Duties included but not limited to;
    - Cleaning
    - Lifting over 50 lbs
    - Fixing broken equipment
    - Resupply stations
    - Check in and out customers
    - Create accounts for customers
    - Create day passes for customers
    - Cancel memberships
    - Work with an unfamiliar program

- Regularly do checks around the gym
  - Stand by to call emergency services if needed
  - Meet customer needs
- Amazon Warehouse 24208 San Michele Rd, Moreno Valley, CA 92551
  - Work from the beginning of the year to the end of the year.
  - Duties included but not limited to;
    - Cleaning
    - Packaging items
    - Unloading trucks
    - Loading trucks
    - Scanning boxes
    - Moving hazardous items off of conveyors
    - Regularly move boxes on pallet jacks across the warehouse
    - Secure boxes in place to prevent accidents
    - Throw up to 50 lbs for a consistent 10 hours
    - Inspect items for quality
    - Remove items that do not meet quality and inform a higherup of the item
    - Move hazardous items to the correct drop off and send to the correct warehouses

## **Education and Training**

May 2022

Santiago Highschool Garden Grove, CA

High School Diploma

UEI College

Trade School - currently attending

Major - Medical Coding and Billing

Qualify in Office Assistant General and Typing

Passed with 80%

## **Languages**

English

- Professional

Cambodian

- Limited

## Activities and Honors

- Graduated with a 4.0 GPA
- AVID Awards
- Seal of Biliteracy
- Golden State Merit Diploma



## Results

### User Info

Name: SEREYRORTH VOUN  
Address:  
14859 LAVENDER LN  
MORENO VALLEY CA 92553  
Date of Exam: 4/13/2023  
Candidate I.D.: 3571898  
User I.D.: Sereyorth  
Exam Title: **Office Assistant General and Typing**

This is your official notice of examination results. You will not receive written confirmation of these results. Print a copy of this result screen for your records. Use the browser's print button to print your results.

Score: 80%

Result: Passed

Congratulations SEREYRORTH VOUN! You have passed the Office Assistant General and Typing examination listed above. Your name will be placed on the corresponding eligible list(s).

Your eligibility is valid for **24 months**. You may retake the exam on **4/14/2024**. Retaking this exam under another or new User I.D. and password, Social Security Number (voluntary, not required, information), or name is not allowed. If you do retake this exam before the twelve (12) months are up, the new record will be inactivated, and you will have to wait twelve (12) months from the **date of the newest record** to retake the exam. This may result in your eligibility expiring from the list, and you having a period of ineligibility before you may retake the exam.

To view your current ranking visit the [eligible list disclosure web page](#). Do **not** call the California Department of Human Resources (CalHR) to obtain information on your ranking. The CalHR is unable to tell candidates their exact rank on the eligible list(s). It is important to note that your ranking may change daily. This is due, in large part, to the examination being administered on a continuous basis with candidates being regularly added to and removed from the list. Ranking also changes as a result of individuals being hired from the list, being placed inactive on the list, transferring on or off the list, and candidates' tenure/time-base and location preferences.

Hiring departments must verify that you are [reachable](#) on the eligible list, and that you meet Minimum Qualifications for the Office Assistant General and Typing classification(s) before extending an offer of employment.

The hiring department is not required to contact all candidates who are [reachable](#) for every vacancy; therefore, candidates are encouraged to search for [Office Assistant General and Typing](#) vacancies.

It is critical that you keep your contact information (address and phone number) and location preferences up to date. You may update your contact information and location preferences by logging into your CalCareer account.

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Any competitor who wishes to file an appeal must do so within 30 days of the posting of his/her exam results. The appeal must be in writing, must specify the facts, and must include a copy of this notice. The four grounds for appealing an exam result are: Discrimination, Fraud, Erroneous interpretation or application of Minimum Qualifications, and Significant irregularity. For more information, visit the [Appeals website](#). The appeal must be sent to: Appeals Division, State Personnel Board, 801 Capitol Mall, Sacramento, CA 95814-4806.

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