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Skills:

I have customer service, call center, medical, and warehouse experience.

Objective:

To gain a career within a company where I can utilize my skills, and gain advancement.

History:

- **Gap Remote Agent, 07/19/2018-05/15/2020, Inbound customer service agent, assist customers with order information, placing order, and tracking orders.**
- **Contact Us Communications, 07/2017-07/2019, Chat Team/Shared Agent, assist customers with purchases and question, concerns regarding their accounts.**
- **Eddie Bauer call center, 05/2018-12/2018, second job, email and chat associate. I also assisted with customer service during peak season.**
- **Synergy Solutions, 08/2014-04/2018, Inbound customer service call center. Customer service representative for shutterfly, and Tech support for Ring Doorbells.**
- **Optima Home Health Agency, 11/2010-08/2014, Caregiver for disabled patients. Assistance with minor cleaning, cooking, bathing, doctors appts, administered medicine. I also worked inside the office, filing, completing timesheets and entering them in the system. Scheduled caregivers to the patients. Answering multi-line phones.**
- **Enhancing Lives, 12/2011-07/2014, part time second job for caregiving. Assist with a patient with bathing, feeding, arts and crafts, meditation, and doctor appointments.**
- **Main Street Family Medicine, 11/2008-11/2012, Medical Assistant, Assist physicians with various procedures. Insurance verification, schedule appointments for patients, venipuncture, urinalysis, administered injections.**

Education:

East High School, 1992-1996, General Education Clarita Career College 2005-2006, Medical Assistant Certification