# **Kelley Kahale**

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#### **EXPERIENCE**

#### BLUE KOALA PICTURES (LILO & STITCH), HNL— SET DEC PA

JANUARY 2023-AUGUST 2023

Set Decoration: Assisted with office duties - Cashet, liaison for Product Placement, dealing with Clearances. Making runs and orders. Inventory prep and returns.

# TCS US PRODUCTIONS 20, LLC (CRASHERS), HNL— SET DEC PA

AUGUST 2022-DECEMBER 2022

Set Decoration: Worked both On Set & in Office. In office- Assisted with Cashet, P.O's, Clearances, Emails, Orders, & Runs. Liaison for the department. Set- Assisted with visual aspects, Minor Dressing.

# **COLOR SIFT PRODUCTIONS (HAWAIIAN VACATION),** HNL— SET DRESSER (Props Master & Buyer)

MARCH 2022 - MAY 2022

Art Department: Set Builder assistant. Assistant Buyer- helped with purchasing and dressing of all scenes. As well as Property Assistant.

### **NBC (MAGNUM)**, HNL— Set Production Assistant

AUGUST 2021- DECEMBER 2021

Film production Assistant: Provide direct support to crew on set. Printed and delivered scripts to crew members. Liaison to all crew.

#### JAMOJAYA PRODUCTIONS LLC, HNL— Art Depr. PA/Intern

JULY 2021 - AUGUST 2021

Running errands and picking up orders. Creatively adding in input when needed. Team crew driver, handled all petty cash. Minor Set Dressing.

### **EDUCATION**

## Orange Coast College, Costa Mesa, CA - (A.A)

AUGUST 2014 - JUNE 2016

#### **SKILLS**

Excellent Communication Skills, Strong Relation Skills, Organization Skills, Creativity Skills, Personal and Team Structure.

Personal Skills: Self Driven, Quick Learner, Adaptable, Detailed, Responsible, Innovative, Visual Aid.

#### **REFERENCES**

Katrin Chong-(808)388-8448

Walter Martinez-(323)317-5893

Christine Parker-(714)600-9094

Brana Rosenberg-(323)697-0066

Everett Galisa-(808)489-8168