

ANGELA RANDOLPH-WATSON

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ABOUT ME

I'm Angela Randolph-Watson I've recently relocated to Maryland from California. While studying for my paralegal degree I've worked in the real estate industry as a real estate salesperson and redirected into a full time leasing consultant. After 3 years I moved to an Asst Property Manager of a lease up senior luxury property. At the time my husband was in the military which halted my career growth as I was raising children while he deployed. Now he has retired it's time for me to grow in my passions in the law and helping families find homes.

EDUCATION

RIVERSIDE CITY COLLEGE

Associates of Arts-Paralegal Studies 2013-2018

SKILLS / TRAINING

- ATTENTION TO DETAIL
- ANALYTICAL
- SWITCHBOARD SKILLED
- SCHEDULING/ BUDGETS
- MARKETING/ NETWORKING
- SOCIAL MEDIA
- YARDI ,ENTRATA,ON-SITE
- RENT MANAGER +
- BLUEMOON
- RESIDENT EVENT PLANNING
- LEASING CONSULTANT CERTIFICATION
- MD REAL ESTATE SALESPERSON (EXAM DATE SET)
- FAIR HOUSING CERTIFIED

Experience

LEASING SPECIALISTS -

- *WPM Property Management -2022-2023*

LEASING SPECIALISTS -

- *Barkan Property Management - MD 2021-*

ASST. PROPERTY MANAGER²⁰²²

- *Griffin Property Management-CA 2010-2016*

Lease up community-204 units

LEASING SPECIALISTS -

- *Saris Regis Property Management-CA 2008-2010*

- *Received rent payments and tracked these transactions in Entrata*
- *Coordinated general maintenance and repairs to keep facilities operational and attractive.*
- *Showed tenants around properties, highlighting features and redirecting concerns to capture interest.*
- *Inspected property took pictures and wrote reports regarding findings for submission*
- *Created and maintained newsletter to keep residents aware of upcoming events and activities.*
- *Prepared lease paperwork and obtained signatures and first payments from new residents.*
- *Detailed application requirements and answered questions from prospective tenants*
- *Contacted and followed up with tenants on renewal notices.*
- *Marketed property to prospective tenants by giving tours and pointing out key features.*
- *Escalated critical issues to property manager to deliver immediate resolution. Implemented marketing initiatives, including online and social media advertising*