

Anna Nobrega

Background Actor, Production Assistant

(321) 305-1446 · annacnbrg@gmail.com · Orlando, FL (able to work as a local elsewhere)

Dedicated aspiring filmmaker with exceptional organization skills and acute attention to detail. Experienced in theatre acting, I have contributed as a background actor in multiple independent productions. Accustomed to fast-paced environments and easily adaptable.

Passionate about storytelling and eager to contribute to the best of my abilities.

PROFESSIONAL EXPERIENCE

SET PRODUCTION ASSISTANT | Orlando, FL

- Provided assistance to multiple departments in a variety of film productions - including, but not limited to, keeping track of props and pieces of set decoration and ensuring continuity between takes, as well as carrying and setting up important production gear.
- Tended to the needs of the talent, ensuring they had everything they needed for each take.
- Took on the responsibility of setting up craft services, as well as taking lunch orders for both cast and crew, taking account of any dietary restrictions.
- Handled errands big and small, sometimes driving to multiple locations in one day.
- Experienced in background acting, taking on more than one role in the same production.

SCRIPT SUPERVISOR | Central Florida

- Studied scripts, breaking each of them down for every department and taking note of all relevant details in preparation for shooting.
- Oversaw the consistency and continuity of each take and scene in a variety of short films, working closely with different production departments to do so.
- Paid close attention to props placements, set dressing, lighting, actors' mannerisms and lines, as well as hair and makeup, to guarantee consistency between different takes.
- Kept detailed notes on the shooting date, scene numbers, take numbers and their duration, camera information, including lenses and filters used, as well as any other relevant information to facilitate the editing process, saving valuable time during post production.
- Worked closely with directors, making note of which takes they deem usable as well as their preferred choice.

BTS PHOTOGRAPHY | Orlando, FL

- Documented the filmmaking process without interfering in the production itself.
 - Captured candid moments of the cast and crew, as well as still images of the film to be used in promotional material for marketing purposes.
 - Photographed the creative process of shooting a short film and the collaborative nature of a production set, taking account of every cast and crew member involved in it.
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EDUCATION

UNIVERSITY OF CENTRAL FLORIDA

May 2022 | Orlando, FL

Bachelor of Arts in Film, Minor in Creative Writing

SKILLS

Fluent Portuguese
Intermediate Spanish
Scriptwriting

Adobe Premiere Pro
Final Draft 12
Scenichronize

Set Report 3
Showbiz Budgeting 9
Microsoft Office Suite