

## Sonam Wangyel

227 - 760 Lawrence Avenue West, North York  
437-254-4813 • wangyelsonam999@gmail.com

Energetic and adaptable with more than a year of experience in accounting management, marketing and logistics. Recognized for strong ability to take up new challenges, work in teams and mastering new skills.

### EDUCATION

**Bachelor of Business Administration (Marketing)** July 2018 -June 2021  
Royal University of Bhutan, Gedu College of Business Studies

- Awarded Full Ride Scholarship
- Media and Art Club Coordinator
- Relevant Coursework:
  - Statistics for Solving Business Problems
  - Management Information Systems
  - Analytical Skills
  - International Marketing

### EXPERIENCE

November 01, 2023- Present

#### Cashier

Shoppers Drug Mart - Toronto , CA

- Provides excellent customer service and positively engages with all customers
- Maintains a neat and organized checkout area
- Greets all customers and displays warm demeanor
- Accurately scans or enters product data
- Accurately accounts for cash and coupon, lottery, and PC Optimum
- Asks for customer's PC Optimum Card during each transaction

#### Server

Dragon Pearl Buffet - North York , CA september 01,2023 - october 30, 2023

- Welcomed Customers and show them their table
- Order Takes.
- Cleaned and maintained the table for next guest / day.

#### Assistant Marketing Analyst

Dec 2021 - March2023

Singye Group of Companies Pvt. Ltd - Bhutan

- Participated in campaign strategy sessions alongside marketing management, serving as strategic advisors and recommended marketing activities to meet project needs.
- Communicated with vendors and clients to facilitate timely payments and reduce outstanding accounts receivable.
- Sorted, matched and verified supporting invoices to procurement documents and payment.
- Compiled and recorded reports of daily expenditures and transactions to provide transparency.

#### Enumerator (month contract)

July 2021, Nov 2021

National Statistics Bureau- Thimphu, Bhutan

- Engaged with multiple households for census interviews and recorded and compiled information for further analysis.
- Assisted non-English speakers with translation of census materials, survey functions and objectives.
- Reached over 10 community households per day through efficient route planning

### ADDITIONAL INTERESTS AND ACHIEVEMENTS

- Languages: Strong communication skills. Native fluency in English and Dzongkha (Bhutanese)
- Active Member of Trained National Voluntary Service of Bhutan, assisting with the accounts management and transactions of essential supplies during the COVID 19 lockdown, May 2020- June 2022
- Interested in working outdoor activities with physical determination.