



Anna Kałek

MANAGEMENT STUDENT

Warszawa, Poland

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ania_kalek

PROFILE

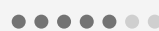
Passionate and open-minded student, ready to take on an any challenge

SKILLS

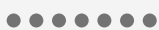
Communication



Microsoft Office



Creativity



Fast Learner



WORK EXPERIENCE

ENGLISH TEACHER

New Effect School, Warsaw

Nov 2021 - June 2022

- Conducting lessons in English language for primary school kids, high-schoolers as well as adults.
- Preparing materials all by myself with bunch of creativity.
- For adults Business English classes.
- each of the classes were individual or in groups of five.

HOSTESS

PMT, Warsaw

Aug 2021 - Oct 2021

- Working in a field
- Learned how to search for customers.
- Acquire skill in persuasion of selling an item.
- Organization of files.

ASSISTENT OF A REAL ESTATE AGENT

Krzysztof Kałek, Imex company,
Poznan

Jan 2018-June 2021

- Help within entire of the business' activities such as:
 - customer service
 - design
 - sales
- Worked as a part-time worker

PHOTOMODEL

Kałek-Dekert, Poznan

Jan 2018 -Present

- Posing for pictures and assisting with social media and marketing

EDUCATION HISTORY

Nazareth High School, Warsaw

Sep 2017 -Apr 2020

Acquired High School diploma with advaced:

- History of Arts
- Geography
- Polish language
- English language

LANGUAGES

Polish

English

German

Japanese

Akademia Leona Koźmińskiego Sep 2020 - June 2021

Warsaw

- Completed two semesters of Management and Professional Leadership Program in Polish Language.

SWPS University

Aug 2021 - June 2022

Warsaw

- Completed two semesters of English Language studies with extended Japanese.

Akademia Leona Koźmińskiego Aug 2022 -present

Warsaw

- Currently studying Management and Professional Leadership in English Language from the second year.

HOBBIES

- East-Asian cultures
- Learning Languages
- Creative writing
- Personal development
- Fashion
- Entertainment industry