

## **Stephania Castillo** Tampa and Newport Richey, FL.

857.203.1108 stephaniecastillo93@gmail.com

Bilingual English/Spanish Organizational Awareness Customer Service Effective Marketing Proficient in Word/Excel Realpage/Yardi/MRI Experience Data Entry/Clerical work Sales Quality Control Bookkeeping

Highly outgoing, passionate, meticulous and motivated. Able to multitask without hesitation while maintaining a high-level of effectiveness and efficiency. Experienced in marketing, event planning, bookkeeping, clerical work, banking, operations, and management.

#### Experience

**The Mahaffeys** | Leasing Manager JUNE 2021 - FEB 2022 LUTZ, FL.

#### ConAm | Leasing Manager

MAY 2020 - JUNE 2021 TAMPA, FL.

## Cortland | Leasing Partner | Peer Coach

MAY 2016 - MARCH 2020, SOUTH TAMPA, FL.

## JMG Realty | Assistant Manager

JAN 2013 - FEB 2016, TAMPA, FL.

# Education

Hillsborough Comm. College / Associates in Business management 2017, Tampa, FL.

**Bob Hogue Real Estate** / Real Estate License 2018 Clearwater, FL.

Awards

Three time consecutive Top Shops with Cortland / 2017-2018

**\*REFERENCES UPON REQUEST.**