

Vanessa Hill

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Objective

- Seeking opportunity to use my medical training and advancing my skills

Education

HIGH SCHOOL DIPLOMA | MAY 2003 | AMARILLO HIGH SCHOOL

- Major: General Studies

MEDICAL TECHNOLOGY | DECEMBER 2010 | VISTA COLLEGE

- Major: Medical Technologist

Skills & Abilities

- Great communication skills; accurately type 60-75 wpm; 10-key experienced
- Trained on Dental ADA codes and orthodontics.

QUALIFICATIONS

- Expertise in medical terminology and Microsoft Office applications.
- Great background in accounts receivable, insurance collections & billing.

LEADERSHIP

- Excellent leadership skills, problem solving, and very knowledgeable and dependable
- Love to be a motivator and make people smile and feel great about themselves

Experience

REIMBURSEMENT SPECIALIST | BSA HOSPITAL | SEPTEMBER 2021-CURRENT

- Communicate and appeal with insurance companies about abiding by contracts and underpayments

MEDICAL BILLER | BSA AMARILLO DIAGNOSTIC CLINIC | MAY 2015-SEPTEMBER 2021

- Investigated and processed medical claims for insurance companies and patients

RETAIL SALES ASSOCIATE | BEALLS DEPARTMENT STORE | JUNE 2002-MAY 2020

- Sell merchandise in retail store, maintain cleanliness and rapport w/ customers

CLAIMS EXAMINER | DENTAL NETWORK OF AMERICA | APRIL 2011 - MAY 2015

- Processed dental and orthodontic claims, data entry, insurance follow-ups and any claim issues

MEDICAL RECEPTIONIST | CARDIOLOGY CENTER OF AMARILLO | MARCH 2009-NOVEMBER 2010

- Schedule appointments, patient referrals and process prescription requests

SALES ASSOCIATE | AT&T | APRIL 2007 - MARCH 2010

- Sold Products; Performed troubleshooting and technical support for customers