

Andria Simmons

Selma, AL

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Dear hiring manager, I am writing to you in regards to the position in which you are hiring. I feel I can be a valuable asset within your company, my training and experiences in previous employment contain; 5yrs + in customer Services, 5yrs+ in retail and restaurant, self employment, merchandising, sales, book- keeping, money handling, management and data collecting. I am extremely enthusiastic, hard working, people orientated, and reliable. I welcome any opportunity to contribute within the company. What ever task I lack knowledge in, I will take the time to learn what is taught and perform to the best of my abilities. Please review my attached resume' for additional details regarding my expertise and career achievements and background that meet your needs. Thank you for your time and consideration, I look forward to discussing further Sincerely, Andria Simmons.

Willing to relocate: Anywhere

Authorized to work in the US for any employer

Work Experience

Founder and CEO

Luminous's Divine Healings - Selma, AL

May 2020 to Present

Management/ sales(Merch&Candles&herbal Teas/ consultation/distribution/ social media influencer/ spiritual healer

Founder and CEO

Luminous's Beauty - Selma, AL

January 2020 to March 2022

Nail Tech/Cos/sales

Contractor

Malone Solutions/Hyundai - Montgomery, AL

December 2020 to February 2022

Working with automotive parts (Motors)

Assistant Manager

Sally's Beauty Suppy - Selma, AL

March 2021 to June 2021

Key holder and sales consultant

Manager

Dollar General - Selma, AL

July 2020 to October 2020

Manager/Lead sales key holder

- Handled day-to-day operations
- Responsible for customer relations
- Handled drawer cash outs
- Handled opening and closing of store
- Supervised Store team
- Kept store clean
- Handled inventory management
- Handled Safes and all store codes

cashier

T&K meats and seafood - Jonesboro, GA
March 2019 to February 2020

Lead sales

Line Worker

Frito-Lay - Jonesboro, GA
October 2019 to November 2019

Assembly Line work, sort, stock

All positions

US Beauty Mart - Jonesboro, GA
November 2018 to December 2018

sales/ Cashier/ stocking

Distribution/Logistic Manager

STP Logistics - Selma, AL
September 2016 to November 2017

Insure that customer supply needs are met, plan and direct and coordinate the storage and distribution of supply within organization, oversee financial transaction related to logistics

Merchandiser

Schwans Foods - Selma, AL
November 2015 to January 2016

Responsibilities

Stock, inventory, data recording, customer service, communication with affiliated customers and associates order request for large grocers, and store to store travel such as (Wal-Mart, Winn-dixie)

Accomplishments

Unsupervised so I learned to manage and deal with and communicate with stores Associates and log sheets on my own including placing data in the computer

Skills Used

Inventory and stock

Cook
zaxby

Cook

ZAX Inc. - Selma, AL

May 2015 to October 2015

clean, prep, stock, inventory, set up, break down, take orders, practice safety and sanitation procedures, char grill, flat top grill, fry station, customer service, and dine in.

Accomplishments

Multitasking in a fast-paced environment

fountain crew

Sonic Drive in

Crew Member

Sonic Drive-In - Selma, AL

September 2014 to October 2015

Nail Technician

Ambience - Riverdale, GA

September 2012 to January 2014

Floral Assistant

Lil' Devil Creation - Rochester, NY

October 2008 to January 2012

customer service, sales, floral arrangements, handle money, floral care

Accomplishments

Help with Sales

Skills Used

Decorative and floral designs

Education

Diploma

Dallas County High School

certificate

Perfect Spa Beauty School

Skills

- Fast Food
- Team Member
- Food Service
- Floral Design
- Nail Care
- Computer Skills
- Hair Styling
- Sales
- Retail Sales

- Cash Handling
- Cashiering
- Merchandising
- Cleaning Experience
- Store Management Experience
- Inventory Control
- Front Desk
- Cooking
- Customer service
- Assembly
- Makeup Application
- Assistant Manager Experience
- Marketing
- Management
- Business Development

Certifications and Licenses

Nail Technician/Cos

August 2012 to Present

Assessments

Supervisory skills: Motivating & assessing employees — Completed

February 2021

Motivating others to achieve objectives and identifying improvements or corrective actions

Full results: [Completed](#)

Sales skills — Proficient

September 2020

Influencing and negotiating with customers

Full results: [Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.