

# Bridget Gordon

## **Allied Health/Skilled Nursing Professional/HIMM**

Louisville, KY 40228

[bridgetnicole2930@gmail.com](mailto:bridgetnicole2930@gmail.com)

+1 502 595 8908

Detail-oriented Travel Clinician with 8+years of experience following areas of outpatient care urgent care, ambulatory care, oncology,COVID-19 , laboratory settings , mental health setting ,Public Health Service projects and Research clinical trials. With the flexibility of providing support in clinical administrative services along with scribe and transcription services.

Willing to relocate: Anywhere

Authorized to work in the US for any employer

Authorized to work in the US for any employer

## Work Experience

---

### **Unblinded Pharmacist/Coordinator**

DelRicht Research - Louisville, KY

November 2023 to Present

#### 1. Medication Management:

- Dispensing, compounding, and labeling investigational medications.
- Ensuring the proper storage and handling of study drugs.
- Maintaining accurate drug inventory records.
- Regulatory Compliance:
  - Ensuring adherence to all regulatory requirements and Good Clinical Practice (GCP) guidelines.
  - Preparing and maintaining necessary documentation and records for audits and inspections.

#### 1. Protocol Implementation:

- Collaborating with the clinical research team to understand the study protocol and medication requirements.
- Participating in protocol training for study staff.

#### 1. Patient Education:

- Providing information to study participants about the investigational medications, including dosing, administration, and potential side effects.

#### 1. Safety Monitoring:

- Monitoring and reporting adverse events related to study medications.
- Ensuring appropriate safety measures are in place for participants.

#### 1. Data Collection and Documentation:

- Accurate and timely recording of medication administration and relevant data.
- Coordinating with research staff to maintain detailed records.

#### 1. Communication:

- Serving as a point of contact between the research team, study sponsors, and pharmacy.
- Ensuring effective communication and collaboration with all stakeholders.

#### 1. Quality Control:

- Implementing quality control measures to ensure the integrity of the study drug supply.

#### 1. Budget Management:

- Managing the budget for medication-related expenses within the research project.

1. Continual Learning:

- Staying updated on the latest advancements in clinical research and pharmacy practices

### **Health and Wellness Coach**

Ramp Health - Philadelphia, PA

August 2023 to Present

Health and Wellness screenings

### **Mobile Phlebotomist**

Lovely Veins Holistic Laboratory - Louisville, KY

January 2023 to Present

- Health screening
- Biometric services
- Nursing Home Lab collection
- On call Lab draws
- Specimen collections

### **PRN-CMA/LVN**

Maxim Healthcare Staffing - New Albany, IN

August 2022 to Present

Input resident documentation

Inventory control count of medication

Administer resident nightly medication

Nightly rounds of patient check ins

Fill ins for treatment in absence of RN

Coordinate daily care plans

Mental Health Care Services

LTC services

### **CMA**

DOCS Health - Pipersville, PA

August 2022 to Present

- Periodic Health Assessment (PHA)
- Post-Deployment Health Reassessment (PDHRA)
- Individual Medical Readiness (IMR) services
- Military Health Assessment

### **CMA**

DOCS Health - Pipersville, PA

August 2022 to Present

- Periodic Health Assessment (PHA)
- Post-Deployment Health Reassessment (PDHRA)
- Individual Medical Readiness (IMR) services
- Pre-Deployment (RHRP3)
- Civilian Worker
- Military Assessor

## **LVN-CMA**

Kaiser Permanente - Torrance, CA

September 2023 to October 2023

### 1. Patient Care:

- Administer prescribed medications and treatments.
- Monitor patient vital signs and report any significant changes.
- Assist patients with activities of daily living, such as bathing, dressing, and eating.
- Prepare and maintain medical equipment for use.
- Collect and record patient health information and medical histories.

### 1. Collaboration:

- Collaborate with registered nurses and other healthcare professionals to develop and implement patient care plans.
- Communicate effectively with patients, their families, and other healthcare team members.

### 1. Safety and Compliance:

- Ensure that infection control and safety protocols are followed.
- Adhere to healthcare regulations and maintain patient confidentiality.
- Documentation:
  - Maintain accurate and up-to-date patient records, including charting and reporting.

### 1. Education and Support:

- Educate patients and their families about healthcare procedures and self-care.
- Offer emotional support and reassurance to patients.

## **Research Clinical Phlebotomist/Certified Medical Assistant**

Healthcare Staffing Professionals, Inc - Louisville, KY

June 2023 to September 2023

Clinical Research Phlebotomist for short term Green Heal Research project at University of Louisville

- Collecting participants biometric data
- Document assessment results
- Explain purpose of blood collection
- Prepare for transfer to Medical Courier
- Clinical trial research

## **Travel CNA - Certified Nursing Assistant/CMA**

Maui Memorial Medical Center - Maui, HI

March 2023 to April 2023

- Perform procedures assigned per care provider
- Mental health care services
- Administered injections per MD /RN orders
- Monitored vital signs
- Handled minor wound care
- Provided caring, intimate, hands-on healthcare for patients
- Delivered patients medication
- Assisted with bathing patients
- Communicated patients condition to the nurse in charge
- Helped patients with daily living needs
- Ages serviced (2-102)

## **CCMA/LPN**

Premise Health-Humana - Louisville, KY  
November 2022 to March 2023

- Collect data report to provider
- Perform clinical procedures per orders given
- Patient triage
- Provide occupational health to clients and their dependents
- Administer medication /injections
- discharge patient per providers orders
- Scheduling appointments
- Psych
- Occupational
- Outpatient
- Managed Care services
- Ages serviced (6mos-75)
- Medical records and documentation scanning
- Scribe service

## **Travel Certified Clinical Medical Assistant (CCMA)/LPN**

AMN/Kaiser Permanente- Urgent Care medical office - Beaverton, OR  
August 2022 to November 2022

Collect data and report findings to RN or Provider  
Perform clinical procedures under scope  
Use grandfathering smart phase  
Release of patient after completion of care as per care plan or under direction of RN/LIP  
Administer Medications per provider orders  
Input lab orders  
Patient triage  
Conducting Covid vaccination clinic  
Assist with sterile procedures  
Ages serviced (4mos-89)

## **Travel CCMA**

Health Source Global-Sequoia hospital - San Diego, CA  
July 2022 to August 2022

Radiology assistance,  
Document inventory  
Quality control  
Exam room prep  
Cleaned instruments for Xray  
Clinical Laboratory

## **Travel Clinical Medical Assistant/Phlebotomist**

AMN Healthcare-Quidel laboratory - Dover, DE  
August 2021 to June 2022

Performing Covid testing in all Kent county schools  
Site testing Lead  
Document inventory

Specimen processing  
Collection of Laboratory results  
Quality control  
Performing Nasal swabs  
School services  
Ages serviced (4-60)

### **Travel Medical Assistant-COVID-19 Vaccinator**

Kaiser Permanente - Anaheim, CA  
April 2021 to July 2021

Verified right route  
Provided assistance administration duties  
Labeled/prepped vials

- Recorded patient vital signs
- Verified and scheduled patient appointments
- Administered CoVid vaccine

### **Travel Phlebotomist**

St.Mark's hospital - Salt Lake City, UT  
January 2021 to May 2021

Performed emergency lab draws, routine lab draws  
Inpatient setting  
Outpatient varies  
Covid-19 Unit  
Med-surge  
PCU  
Mental Health  
LTC

### **Certified Medical Assistant/Phlebotomist**

Norton Cancer Institute - Louisville, KY  
February 2017 to May 2021

Under general supervision, provides a wide variety of clinical and medical support functions in outpatient clinical setting

- initial patient triage, registration and administrative services
- assist with direct patient care
- performs specialized medical procedures of a routine nature, as determined by clinical protocol, policies, and procedures.
- completes physician orders and obtain authorizations
- Completed Flu swabs and Fingersticks
- Assisted with patient procedures infusion clinic
- 1yr MCO(Managed Care Operations)
- 4 years Health Insurance (Medi- C, Medicare, Tri-care United)
- Medical coding
- ICD10

### **QMA/PCA/mental health tech**

Interim HealthCare - Louisville, KY

July 2018 to April 2021

Perform on call house calls to residents in need

Assist with medication reminders

Document change in behavior or health source

- Communicated resident condition to the nurse in charge
- Monitored vital signs
- Worked in a home environment
- Administered Medications
- Coordinate daily care plans
- Home Health Care
- Substance Abuse

### **Certified Medical Assistant-CoVid Research**

University of Louisville - Louisville, KY

August 2020 to September 2020

Performed PCR and Antigen collection

Provided clinical and administrative assistance

Conducted clinical research of Covid-19

Process specimens clinical laboratory

### **Travel Clinical Certified Medical Assistant**

HealthSource Global Staffing/ UC davis - Sacramento, CA

March 2020 to July 2020

Obtained COVID 19 test collection

Assembled test kits

Documented daily inventory of daily supplies

Support for contract tracing /temperature screening

Scheduling patient appointments

Completed EHRs

### **Specimen Processing Technician**

Premier Tox - Russellville, KY

October 2016 to February 2017

collect oral /urine specimens document patient demographics prepare collection samples for shipment code/ bill patient insurance assisted psychologist with patient appointment substance abuse

### **Specimen Collector**

HealthTrackRx - Florence, AL

September 2016 to October 2016

review specimen labels making sure all labels have correct patient demographics process patient urinalysis and toxicology reports schedule pick ups and report all shipments to lab team

Clinical Laboratory setting

### **Patient Care Assistant (PCA)/DSP**

Senior Solutions Home Health - Brentwood, TN

July 2012 to January 2016

Assist clients with physical therapy, assistance with doctors appointments, keeping track of clients health records, assist with catheter care ,meal prep and bathing  
DSP services for mentally ill

### **Patient Care Coordinator/BHT/DSP**

Aid & Assist at home care - Columbia, TN

November 2011 to June 2012

Assist elderly with daily living activities ( cooking cleaning, dressing, medication reminders  
Made daily rounds to several homes of patients and administered daily care based on doctors' instructions.

Assisted many patients in the maintenance and upkeep of their homes.

Prepared meals either in advance in a company kitchen or at the patient's home depending on dietary needs

Coordinate care plans

### **Medicaid Specialist**

South Central Human Resource Agency - Fayetteville, TN

February 2010 to November 2011

Responsible for performing routine medical instructions and any routine medical equipment maintenance at patients' homes.

Assisted in carrying out basic medical procedures each day for patients based on medical instructions.

Verified Medicaid legibility for client services

## Education

---

### **Bachelor's degree in process**

South College - Knoxville, TN

September 2020 to Present

### **Certification in Medicine**

Elite Medical - Florida

August 2022 to August 2022

### **Associate in Science (AS) in Healthcare Management**

Ultimate Medical Academy-Tampa - Clearwater, FL

September 2018 to October 2021

### **Diploma in Medical Assistant**

Ross Education Medical school - Huntsville, AL

December 2017 to September 2019

### **Associate in Business Management**

Sullivan University - Louisville, KY

May 2016 to January 2017

## Skills

---

- Medical Receptionist (2 years)

- Medical Coding (2 years)
- EMR Systems (4 years)
- ICD-10
- Insurance Verification (2 years)
- Medical records (3 years)
- Medical Coding
- Medical Receptionist
- Phlebotomy (5 years)
- EMR Systems
- Vital Signs (7 years)
- Medical Office Experience
- Medical Records (4 years)
- Patient Care (4 years)
- Experience Administering Injections (4 years)
- Clerical Experience (4 years)
- Hospital Experience (3 years)
- Phone triage (5 years)
- Anatomy Knowledge
- Epic (5 years)
- ICD Coding (2 years)
- Medical Terminology (4 years)
- Physiology Knowledge
- Clinical Development
- Accounting
- Caregiving (9 years)
- Phone Etiquette (4 years)
- Laboratory Experience (2 years)
- Medication administration (5 years)
- Management Experience (2 years)
- Supervising Experience (1 year)
- Quality Assurance
- Medical Scheduling (4 years)
- Microsoft Word (3 years)
- Occupational Health Experience
- Travel nursing (3 years)
- Employee Orientation
- Intake
- Microsoft Outlook (4 years)
- Acute care (2 years)
- Occupational health



- Physical examinations (2 years)
- Venipuncture (5 years)
- Documentation review
- Computer literacy (6 years)
- Medical documentation (4 years)
- Clinical laboratory experience (5 years)
- Occupational health
- Data collection (4 years)
- Nursing (5 years)
- Clinical Trials (3 years)
- Typing
- Patient observation
- Care plans
- MDS
- Records management
- Clinical research
- Patient service
- Case management
- Motivational interviewing
- eClinicalWorks (4 years)
- Computer skills
- Administrative experience
- Social work
- Microbiology
- Marketing
- SharePoint
- Contracts
- Home care
- PCR
- EMT experience
- Patient monitoring
- Blood sampling
- Certified Med tech (1 year)
- HIPAA
- Organizational skills
- Addiction counseling
- Specimen collection / processing
- Cerner
- DocuSign
- Phlebotomy

- Managed Care
- Transcription

## Certifications and Licenses

---

### **Heartsaver Certification**

### **CCMA Certification**

### **Certified Medication Technician**

### **QMHP Certification**

### **Certified Case Manager**

### **Epic Certification**

### **Certified Phlebotomy Technician**

### **Certified Medical Assistant**

### **AHA Certification**

### **Certified Medication Aide**

### **BLS Certification**

March 2022 to March 2024

## Assessments

---

### **Patient-focused care — Proficient**

June 2023

Responding to patient concerns with sensitivity

Full results: [Proficient](#)

### **Protecting patient privacy — Proficient**

September 2022

Understanding privacy rules and regulations associated with patient records

Full results: [Proficient](#)

### **Work style: Conscientiousness — Proficient**

June 2023

Tendency to be well-organized, rule-abiding, and hard-working

Full results: [Proficient](#)

### **Medical terminology — Proficient**

July 2021

Understanding and using medical terminology

Full results: [Proficient](#)

**Work style: Reliability — Proficient**

October 2021

Tendency to be reliable, dependable, and act with integrity at work

Full results: [Proficient](#)

**Medical terminology — Proficient**

February 2023

Understanding and using medical terminology

Full results: [Proficient](#)

**Clinical judgment — Proficient**

May 2020

Assessing a patient's condition and implementing the appropriate medical intervention.

Full results: [Proficient](#)

**Supervisory skills: Motivating & assessing employees — Proficient**

August 2020

Motivating others to achieve objectives and identifying improvements or corrective actions.

Full results: [Proficient](#)

**Customer focus & orientation — Proficient**

September 2021

Responding to customer situations with sensitivity

Full results: [Proficient](#)

**Attention to detail — Proficient**

June 2021

Identifying differences in materials, following instructions, and detecting details among distracting information

Full results: [Proficient](#)

**Nursing assistant skills — Proficient**

November 2020

Providing nursing aid to patients using knowledge of relevant equipment and procedures

Full results: [Proficient](#)

**Workplace safety — Proficient**

June 2023

Using safe practices at work

Full results: [Proficient](#)

**Home health aide skills — Proficient**

May 2023

Providing care to patients in a home setting

Full results: [Proficient](#)

**Attention to detail — Proficient**

May 2022

Identifying differences in materials, following instructions, and detecting details among distracting information

Full results: [Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.