



# Melissa Hurtado

 (571) 385-5804

 melissanellyhurtado@gmail.com

 Fairfax, VA

## EDUCATION

**Northern Virginia  
Community College |  
August 2022 – Present  
Annandale - VA**

Associate Applied Science  
in Cybersecurity  
Cumulative GPA: 3.61

**Lake Braddock  
Secondary School |  
2020 – 2022**

**Bautista Boliviano  
Brasilero High School,  
Santa Cruz- Bolivia |  
2016 - 2019**

## Skills

- Software Design
- JAVA
- Network Design
- Linux System Administration
- Encryption

## Programs

- Microsoft Office
- Outlook
- Oracle VM VirtualBox
- Wireshark
- Nmap
- Ubuntu
- Linux Mint
- Fedora
- Metasploitable
- Kali

## Language

- English
- Spanish

## PROFILE

Diligent college student with a profound enthusiasm for cybersecurity. Eager to acquire practical experience and actively contribute to a dynamic team. Methodically dissects complex security challenges. Experienced in troubleshooting modern tech problems and providing software and hardware solutions.

## EXPERIENCE

### **Northern Virginia Community College, VA**

NOVA Corp Intern

**January 2023 - Present**

- Guided student through the admission process to become a student at Northern Virginia Community College.
- Referred students to various departments based on individual needs.
- Facilitated the update of domicile information of approximately 265 students per semester.
- Verify student records to evaluate if they qualify for in-state tuition.

### **Caregiver, Fairfax**

**December 2021 - Present**

- Tended an 85-year-old woman daily to assess the appropriate modality for quality of life.
- Aided an elderly woman with dressing, meal preparation and feeding.
- Enhanced an elderly person's lifestyle by creating an emotional support system.
- Distributed medication as prescribed by the doctor to ensure the client's safety, comfort, and well-being.

### **SweetMelissaH, Fairfax - Baker**

**July 2017 - May 2021**

- Co-founded and operated an online bakery.
- Collected, managed, and distributed all online orders to be delivered promptly.
- Improved and expanded the menu to include more flavors of cupcakes, breakable chocolate hearts, covered chocolate strawberries, and merengue cake.
- Updated the online page to reflect current data and inventory.