



ANEESA THURSTON

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SUMMARY

To: My future employer I am seeking opportunity to increase my knowledge, and am continuously motivated to improve my personal performance. I am dedicated to driving sales, achieving targets and building meaningful, long term relationships with diverse clients. I have a passion for luxury, design and hard work, the ability to collaborate and offer knowledge, as well as learn from others who are more experienced. I am forward thinking and am looking to grow my career in luxury fashion and beauty. I thrive in fast paced environments and i will be a great ambassador and representation of your company. Regards, Ms.A.Thurston

SKILLS

- Clear Communication , conflict resolution skills,
- Excellent Time management, and organizational skills
- Patient and empathetic
- Knowledge of fashion and Trends
- Knowledge of luxury fashion
- Personal styling
- Social media influencer
- customer relationship management

EXPERIENCE

Dispatcher/Tower Coordinator / Prospect Airport Services - Elizabeth, NJ

03/2023 - 07/2023

- Determined best route options for each order based on time constraints, coordinating the workflow of the operation
- Developed strategies for improving operational efficiency and effectiveness, paying attention to detail and making sure all aircraft's are covered , serviced and closed in a timely manner
- Assign incoming flight to cabin PDA's for cleaning, lavatories and other water Manage communication between drivers/Leads using 2way radio Trained new staff on the use of dispatching software and systems
- Monitor progress from start to completion
- Closely monitor flights scheduled for any early, on-time, late or uncovered aircraft and ensure resources are distributed to not cause any potential delays
- Continuous communication with crews and leadership in the field complete any log and system entries in a timely manner, to ensure compliance 100 percent of the time make sure operations are covered at all times
- Resolved customer complaints in a timely manner
- Responded promptly to emergency calls from customers or employees in distress
- Monitored dispatch operations to ensure efficient and effective service delivery
- Identified areas where operational efficiencies can be improved upon
- Managed a large volume of phone calls while ensuring accuracy in data entry
- Skills:
- Excellent time management skills
- Proficient in Microsoft Office applications and solid general computer skills (Trained in Volaire, Unimatic, Gate Explorer, Avtech)etc
- Detail orientated
- Excellent communication skills

- Ability to multitask, and stay calm and professional
- Ability to work in a repetitive environment
- Other Capabilities and experience:
- Scheduling and managing a team of dispatchers
- Recruit and develop new dispatchers
- Providing on spot coaching
- Communicate operational updates to senior leadership

1Newark International Airport St, Newark, NJ 07114

Manager

Alex Martinez

+1 (551) 221-0064

Design Assistant / R.S.T.E.P.H.E. N - New York, NY

07/2017 - 12/2022

- Researched the styles and periods of clothing needed for film or theatrical productions Conferred with sales and management executives or with clients to discuss design ideas
- Examined sample garments on and off models, modifying designs to achieve desired effects
- Conferred with sales and management executives or with clients to discuss design ideas
- Identified target markets for designs, looking at factors such as age, gender
- Reviewed garment magazines and manuals to gather information about fashion trends Selected materials and production techniques to be used for products
- Provided sample garments to agents and sales representatives to arrange for showings of sample garments at sales meetings or fashion shows
- Ordered fabric and finish samples to view options in person
- Grouped finish selections and prepared professional design boards for client presentations
- Researched fixtures and furnishings aligned with project requirements and design style
- Reviewed, edited and applied style rules to design, complying with company guidelines
- Consulted on tone, style and subject matter, driving layout and design
- Worked with client via email, phone and in-person to collect information to complete designs
- Ronald Stephen +1 (551) 225-4412

Aupair / Cultural Care Aupair - Scarsdale, NY

03/2015 - 06/2017

- Balanced schedules to provide optimal rest, play and educational periods
- Cleaned toys, play equipment, dishes and other surfaces to keep facility sanitary Developed and implemented lesson plans based on ages and abilities of class children Observed and monitored developmental strengths and target areas for enrichment activities
- Prepared meals and refreshments for children, with for individual dietary needs and restrictions
- Secured indoor and outdoor premises to protect children under care
- Improved group and individual behavior with positive management strategies Recorded information about behavior, food served, and medications administered Organized and planned age-appropriate lessons involving reading, crafts, and swimming
- Cared for up to 5 children ranging in age from 2 to 8
- Led children in tidying up, hand-washing to teach responsibility
- Enforced rules to teach manners and maintain safe environment
- Implemented and oversaw activities centered on promoting learning and imaginative play
- Encouraged positive behaviors, including patience with teachers and fellow kids Read stories to children, facilitated discussions, and tied books into learning opportunities
- Incorporated music and art activities to encourage creativity and expression Kept children safe and secure at all times

- Taught children how to complete basic crafts such as paintings, drawings, and decorations
- Communicated with parents or guardians about daily activities, behaviors, and upcoming events
- Assisted children in development of social, communication and problem-solving skills
- Used positive reinforcement and behavior modeling to instill discipline in children
- Recorded child behavior, food and medication information for supervisors
- Dressed children and changed diapers
- Identified signs of emotional or developmental problems in children to alert parents or guardians
- Updated detailed records for each child with information such as daily observations, meals served and medications administered
- Kept records of daily observations and information about activities, meals served and medications administered.

Store Manager / La Senza Corporation - Cape, Western Cape

02/2013 - 03/2015

- Managed daily cash floats, oversaw opening and closing operations while reporting daily deposits
- Motivated the team to sell selling monthly, weekly, and daily targets or goals in order to maximize sales and achieve the overall targets (implementing cost control measures) Processed shipments and maintained stock shelf organization
- Oversaw inventory management with cycle counts, audits and shrinkage control Delegated work to employees based on shift requirements, individual strengths and training
- Reorganized sales floor, to improve product visibility
- Developed and implemented promotional strategies to drive business success Secured store
- Enforced procedures to minimize losses and protect store assets
- Updated store pricing, signage and merchandising based on current promotions Hired, trained and managed a team of 12 associates, including evaluating performance and enforcing disciplinary actions
- Oversaw inventory tracking, management and physical inventory counts
- Provided excellent customer service and adhered to all standard practices, maximizing sales and minimizing shrinkage
- Created store displays to generate customer interest and boost sales Corrected operational discrepancies for 6 stores by developing and executing process improvements
- Trained and mentored associates to teach daily tasks and procedures
- Balanced sales, reconciled cash and made bank deposits to facilitate opening and closing duties
- Completed thorough opening, closing and shift change functions to maintain operational standards each day
- Managed inventory tracking and physical inventory counts to minimize loss
- Prepared weekly schedules to verify proper floor coverage within fiscal guidelines
- Enhanced customer satisfaction and store operations through relationship building and daily problem-solving
- Updated and maintained store signage and displays
- Strengthened work flow productivity by hiring, managing and developing top talent
- Established store tactics and strategies to achieve operational performance and sales goals
- Evaluated store performance and incorporated feedback to implement improvement plans
- Oversaw storewide merchandising benchmarks to maintain operational excellence
- Built relationships with key customers and stakeholders to grow business networks and locate new opportunities.

Assistant Store Manager / Nicci Boutique - Cape Town, Western

01/2012 - 01/2013

- Set schedules and delegated assignments based on team member strengths to service levels
- Monitored operations to verify quality, delivery schedule
- Recruited, interviewed, and hired individuals for hire
- Encouraged professional growth in associates to increase performance in all areas Developed and implemented promotional strategies to drive business success Assessed, optimized and elevated operations to target current

and expected demands Interviewed job applicants to make effective hiring decisions to fill positions Partnered with Store manager to develop and implement merchandising plans to guarantee profitability on weekly basis

- Performed daily activities in timely manner, including managing housekeeping and inventory needs of store
- Assisted in overall day-to-day operations of store including continuous development of effective store associates to achieve desired sales and results
- Processed credit and debit card payments and returned proper change for cash purchases
- Implemented merchandising plans to drive profitability, collaborating with visual merchandising team to develop strategy
- Coached and developed store associates through formal and informal interactions Mentored team on effective upselling and cross-selling techniques
- Led teams in planning, implementation and execution of merchandising and operating initiatives
- Handled scheduling for two store shifts across 7-day work weeks to ensure proper staffing.

La Senza

- Blvd, Century, 7441, South Africa +27 (21) 447-7718

EDUCATION AND TRAINING

Fashion Design Certification

Cape Town College of Fashion Design - Cape Town, South Africa

03/2013

High School Diploma

Plumstead High - Plumstead, Cape Town

12/2011