

Emma Young

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emmanicoleyoung.com

EDUCATION

California State University, Chico

B. A. in Music, Recording Arts

- Recipient of seven Academic & Performance based Scholarships
- Multicultural Women's and Gender Studies Pathway Minor
- Member of A Cappella Choir & Pop Ensemble

INDUSTRY SOFTWARE KNOWLEDGE

Google Suite, Microsoft Office, iWork Suite, Media Composer, Logic, Pro Tools, Canva, Slack, Oracle, Disney Proprietary Software

SKILLS

Hard Skills- Music Theory, Vocal Performance, Travel Planning, Website Creation and Design, Photography, Social Media, Musical Theatre, Piano, Guitar

Soft Skills- Communication, Teamwork, Organization, Time Management, Leadership, Creativity, Flexibility, Attention to Detail, Problem Solving, Ability to Multitask, Self-Starter

ORGANIZATIONS

Alpha Gamma Delta

- Director of New Member Programs
- Ritual Coordinator

Coordinated & led meetings, educated members on the values of our organization, ordered supplies within an allocated budget & collaborated with a diverse group of women

WORK EXPERIENCE

Point.360 Post-Production Account Manager

On the Disney account, I successfully manage the workflow of notable shows from initial client contact through to completion and billing. Daily responsibilities include show tracking and work scheduling, coordinating between departments, client follow-up, problem solving, and preparing completed orders for invoicing, *Los Angeles*

Bone+Gold Assistant Editor/Administrative Assistant

Transcribed and edited podcast episodes, developed social media posts, provided ideas and feedback, and gained knowledge of the pre/post-production process, *Remote*

Eventbrite Music Business Intern

Helped creators transition to Eventbrite Music in a fast-paced environment by building online events, creating detailed seat maps, transferring ticket barcodes using Excel, scheduling meetings & performing report downloads & data imports. Was asked to extend my internship twice because of my vital contribution to the team & showed flexibility by working overtime, *San Francisco*

Village Theatre Live Sound/Box Office Assistant

Assisted in the set-up of microphones for live shows & box office duties such as ticket scanning and answering phones, *San Francisco*

PROJECTS

- **Audio for Video:** Synchronized sound fx for a video titled "Doors Drawers and Lids", recorded foley for a clip from "The Navigator", performed & recorded ADR for a student short film, used a sound fx library & personal pre-recorded material to provide sound design for a commercial, scored the "American Sniper" film trailer using apple loops and software instruments in Logic
- **Media Production:** Wrote, directed, filmed & edited a short documentary about the 2018 Paradise Camp Fire with group members. Wrote, directed, filmed & used Media Composer to edit a Public Service Announcement