

# D'KOTA BRODIE

BUSINESS ADMINISTRATION

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Las Vegas, Nevada



Dynamic and results-driven professional offering a comprehensive skill set in logistics, personnel management, and customer service. Recognized for exceptional problem-solving acumen, unwavering dependability, and adept negotiation skills.

Demonstrated success in implementing highly effective Human Resources and logistics strategies. Eager to embrace a challenging opportunity that allows me to leverage my expertise in a dynamic and forward-thinking environment.

## EXPERIENCE

### United States Army | Logistics

Dec 2019 – Oct 2023

- Directed Army National Guard logistics operations, optimizing personnel and supply flow for mission success.
- Managed budgets with precision, ensuring cost-effective logistics operations.
- Maintained meticulous personnel records in compliance with Army regulations.
- Skillfully negotiated vendor contracts, securing favorable terms for procurement efficiency.
- Implemented strategic inventory management, ensuring optimal supply chain readiness.

### Nevada Army National Guard |

### Human Resources | Horizontal Engineer

July 2015 – Present

- Spearheaded Human Resources strategies within the United States Army National Guard, optimizing personnel management protocols and ensuring regulatory compliance.
- Developed and implemented innovative HR initiatives, contributing to the enhancement of organizational efficiency and the overall welfare of personnel.
- Led construction projects as a Horizontal Construction Engineer Sergeant in the United States Army, overseeing heavy equipment operations and ensuring project completion within specified timelines.
- Trained and supervised personnel in construction techniques, fostering a high-performing team with a focus on safety and quality standards.
- Applied expertise in land grading, excavation, and road construction, contributing to the successful execution of infrastructure projects in diverse and challenging environments.

## EXPERTISE

- Versatile Hospitality Professional
- Leadership and Team Development
- Operational Excellence
- Customer Service and Engagement
- Marketing and Promotion
- Business Strategy and Negotiation
- Software Proficiency

## SKILLS

- Leadership and Team Management
- Customer Service Excellence
- Efficient Organization
- Adaptability and Versatility
- Marketing and Promotion
- Word Processing Tools

## EXPERIENCE CONTINUED

### Real Estate | Realtor

Aug 2022 – Present

- Conducted thorough consultations with clients to understand their real estate needs, preferences, and financial considerations, fostering a personalized approach to property transactions.
- Conducted comprehensive property valuations and market analyses to accurately price and position properties, providing clients with realistic expectations and optimal listing strategies.
- Developed and executed effective marketing plans, utilizing various channels such as online platforms, social media, and traditional methods to showcase properties and attract potential buyers.
- Applied strong negotiation skills to secure favorable terms for clients, overseeing the entire transaction process from offer to closing with meticulous attention to detail.
- Educated clients on current market trends, regulatory changes, and best practices, ensuring informed decision-making, and maintained clear and timely communication throughout the buying or selling process.

### Starbucks Stratosphere | Barista

May 2018 – Dec 2019

- Demonstrated exceptional leadership as Head Barista, overseeing daily operations and maintaining a high standard of service at Starbucks.
- Trained and mentored barista staff, ensuring consistency in beverage preparation, customer service, and adherence to Starbucks' quality standards.
- Implemented effective inventory management strategies, minimizing waste and optimizing stock levels to meet customer demand.
- Elevated customer satisfaction by resolving issues promptly, providing personalized service, and fostering a welcoming atmosphere.
- Collaborated with management to develop and execute promotional events, contributing to increased sales and customer engagement.

### Rockhouse | Bartender

January 2017 – May 2018

- Skillfully crafted and served a diverse range of beverages as a Bartender at Rockhouse in The Venetian Casino, catering to a high-volume and dynamic clientele.
- Demonstrated proficiency in mixology, consistently creating innovative and signature cocktails that enhanced the overall guest experience.
- Maintained a clean and organized bar area, ensuring compliance with health and safety regulations and contributing to a visually appealing and efficient workspace.
- Provided exceptional customer service by engaging patrons, offering menu recommendations, and ensuring prompt and accurate order fulfillment.
- Collaborated with the bar and restaurant team to execute promotions and events, contributing to a lively and entertaining atmosphere that enhanced the overall guest experience at Rockhouse..