

Talea Maslen

18/02/2003

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Skills and Personal Attributes

- Cash handling skills
- Ability to work within a team environment and also independently
- Great problem solving
- Time management skills
- Quick learner

Personal Qualities

- Trustworthy and reliable
- Safe work practices and awareness
- Hard working and co-operative
- Enjoy working as part of a team
- Polite and well mannered
- Excellent customer service via face to face and phone calling
- Enjoy meeting new people
- Able to work in a fast paced environment

Certificates

- Approved managers
- Responsible Service of Alcohol
- First Aid Certificate
- Surf Life Saving Certificate
- Higher School Certificate

Employment History

Beach House @ SQ - Duty Manager

- March 2022 - January 2023

Responsibilities include:

- Stock ordering
- Stock take

- Bartending
- Preparing non-alcoholic and alcoholic beverages
- Preparing cocktails
- Barista
- Waiting tables
- Customer service
- Working in a fast paced environment
- Organising functions
- Managing shift duties
- Managing an 750pax capacity venue

Terrarium Bar - Approved Manager

- August 2022 - April 2023

Responsibilities include:

- Preparing alcoholic and non-alcoholic beverages
- Preparing cocktails
- Waiting tables
- Customer service
- Working in a fast paced environment
- Cash handling (POS)
- Preparing cocktail competitions
- Attending spirit tasting and tours

Coventry Pavilion - Bar/Duty Manager

- April 2023 - September 2033

Responsibilities include:

- Stock ordering
- Assisting the Venue Manager
- Stock take
- Managing shift duties
- Organising functions
- Preparation cocktail menu
- Customer service
- Managing an 900pax capacity venue
- Rostering
- Training new floor and bar staff
- Floor duties

The Sporting Globe Floreat - Training and Development Manager

- September 2023 - Present

Responsibilities include:

- One-on-one training with individual staff members
- Developing goal settings
- Master classes for customer service
- Managing labour cost
- Managing stock cost
- Customer service
- Stock take
- Rostering

Referees

David Xander Stucken

Manager/Owner Terrarium Bar

0430 327 836

Saul Frederick

Venue Manager Coventry Pavilion

0455 189 360

Calum Stirling

General Manager The Sporting Globe

0427 726 512