

# Kalia Bention

To secure a position in a reputable organization to expand my learning, knowledge, skills.

751 Fairburn rd SW Atlanta,  
Georgia, 30331  
**443-714-0353**  
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## EXPERIENCE

### The Inspiration Company—Sales Team/ Keyholder

May 2022- January 2024

Making and developing bracelets, advertise company's bundle collections, clean shops, count registers, train new people, develop connections, open and close stores, and customer service.

### The Auto Spa express —Cashier/ Lot Attendant

May 2023- August 2023

Greeting customers, guiding cars through the car wash, basic problem solving, answering phone calls, handling car wash and detail inquiries, taking messages, receiving money for sales and service, Performing maintenance on car washing equipment as needed. Cleaning the car wash facility, including taking out trash or removing debris.

### Chilis —Server

February 2023- April 2023

Taking food and beverage orders; entering orders quickly and in proper sequence; serving food and beverages for guests in their section as well as other sections; coordinating with the kitchen to ensure timely service and quality of the food.

### The All American Steakhouse—Host-ToGo

February 2022- May 2022

Welcoming customers and seating, lobby control, Togo i.e Doordash, grubhub, uber eats, customer service, seating chart.

### Rocker Enlisted Club—Cashier-Checker

February 2021 - January 2022

Welcoming and Providing tablets to customers, Handle To-go orders, manages money and receipts from customers.

## SKILLS

Active Listener  
Communication  
Problem Solving  
Time Management  
Persuasive Communication

## AWARDS

Honor roll  
Helper award  
Food handlers certification  
Food Allergen Certificate

## LANGUAGES

English  
French (conversational)  
American Sign Language

## Hobbies and Interest

Visual Arts  
Aiding individuals  
Writing  
Dance

## Fogo de Brazil—Waitress

March 2020 - March 2021

providing menus, meeting special customer demands, taking orders, cleaning up plates and distributing new ones, refilling glasses, cleaning tables, and dishwashing.

## EDUCATION

### Georgia State University, Atlanta, Georgia —

#### Expected graduation: May 2026

B.A in Acting

### Kadena High School, Okinawa, Japan — *High School Diploma*

October 2018 - January 2022

## PROJECTS

### Operation Snowball

Annual organization to bring students together to socialize with peers. Help spread health awareness by developing wellness activities. 8 hours of volunteer service.

### Costume Designer

Responsible for production, inventory, care, and maintenance of all props ensuring that they are available on time and within budgetary requirements.

### Set designer

Responsible for designing and creating sets. Work and communicate with directors, producers to make sure everything is put in place for production