# **Lesley Soto**

# **Professional Summary**

La Verkin, UT 84745 lesleytinoco10@gmail.com +1 801 792 5001

Experienced Food Service Worker knowledgeable about cooking and nutrition. Strong track record of reliability and efficiency in all tasks. Maintains superior performance in both individual and teamfocused duties. Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals. Opened to learning new things and gaining more knowledge. Loves to work with others and getting positive feedback. Treating co-workers and company I represent with respect.

Authorized to work in the US for any employer

# Work Experience

#### **Barista**

River Rock Roasting Company - La Verkin, UT May 2022 to Present

Greeted customers entering, let customers know our menu and specials of the day, took payments for food, drinks, and merchandise. If not in front of the house taking orders and payments, I would also be helping making drink orders and help in the back of the house with bringing customers their food and drinks as well.

## **Food Specialist**

Intermountain Healthcare - Ogden, UT August 2022 to November 2022

While moving to Ogden for school, I decided to work at Intermountain once again in the Food Service department. I took incoming calls from patients ordering breakfast, lunch, and dinner. Organized and maintained trays on the correct cart. Added and/or took away requests when ordered if requests went over dietary restrictions. Put correct order request on eat tray. While also working with dietary specialist that helped implement dietary restrictions for patients.

#### **Food Specialist**

Intermountain Healthcare - Saint George, UT October 2021 to May 2022

Took incoming calls from patients ordering breakfast, lunch, and dinner.

Organized and maintained trays on the correct cart.

Added and/or took away requests when ordered if requests went over dietary restrictions.

Put correct order request on eat tray.

#### **Customer Service Agent**

American Logistics Company - Saint George, UT March 2020 to October 2021

Received incoming calls from members in Bakersfield, CA.

Gathered personal information of the member and insurance number.

Input information on software in computer.

Set up uber appointments for member to get a ride to and from their doctor appointments.

Resolved any conflicts that may have come up and do my best to end on a positive note with the member.

#### **Education**

## **College Degree**

Dixie State University - Saint George, UT August 2021 to Present

# High school diploma

Hurricane High School - Hurricane, UT August 2018 to May 2019

# High school or equivalent

### Skills

- Communication skills (4 years)
- Customer service (5 years)
- Food service (3 years)
- Phlebotomy
- Hospital Experience (2 years)
- English
- Venipuncture
- Typing (2 years)

## Languages

- Spanish Expert
- English Expert

### Certifications and Licenses

#### **Certified Phlebotomist**

December 2019 to Present

I am certified in Phlebotomy. I attended the class at Dixie Technical College where I earned my certification.

## **Food Handler Certification**