

Viridiana Mancilla

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EXPERIENCE

Amazon, Valencia — *Warehouse Associate*

November 2021 - April 2022

Pick and pack. Sorting packages

Exact Staff, Valencia — *Administrative Assistant*

June 2019 - October 2019

Answering inbound calls, Date entry, Creating Shipping labels and invoices, filling

Crissair, Valencia — *Shipping Clerk*

March 2019 - June 2019

Shipping via Fedex, Ups, USPS. Data Entry, Packaging

AMS Fulfillment Inc, Valencia — *Shipping Clerk*

November 2012 - October 2018

Shipping via Fedex, Ups, USPS. Data Entry, Picking and Packing, Assembly Line

EDUCATION

Bowman High School, Santa Clarita — *High School Diploma*

2012 - 2016

PROJECTS

Event Decorator — *hobby*

SKILLS

Attention to Detail

Adaptability.

Problem Solving

Excellent Teamwork

LANGUAGES

English

Spanish

