

## EDUCATION

GLC-private school-2009-2020.  
35 public school-2020-2021.

Finished school in 2021

ivane javakhishvili tbilisi state  
university - faculty of Business  
Administration -2021-

Academy of Digital Industries

Certified - Graphic Designer.



598995689



monicaroberts2003@gmail.com



ILIA CHAVCHAVADZE 83

## WORK EXPERIENCE

### GRAPHIC DESIGNER FREELANCER

I am a creative and detail-oriented graphic designer with 3 years of experience with excellent project management skills, consistently meeting deadlines and meeting clients expectations.

#### SKILLS:

Adobe Creative Suite (Photoshop, Illustrator,).  
Typography and layout design.  
Branding and identity development.  
Print production and prepress.  
Strong understanding of color theory and composition.  
Time management and multitasking.  
Excellent communication and presentation skills.

FREELANCER  
OCT/2018 - PRESENT

### karate instructor

Designed and implemented age appropriate karate classes for children aged [4-6] in Kindergarten.

I taught the basic techniques of martial arts and also focused on principles and coordination.

ECO NURCERY  
TBILISI  
SEP2019-MAR 2020

### FITNESS INSTRUCTOR

Conducted fitness assessments to evaluate clients' fitness levels and develop customized exercise programs.

Led group fitness classes in HIIT, Pilates, and cardio, creating engaging and challenging workouts for participants.

TM\_XTREME\_FITNESS  
TBILISI  
SEP2021-JUL2023

### REAL ESTATE AGENT

Facilitated communication between sellers, buyers, and borrowers.

Mediated negotiations between buyers and sellers to ensure mutually beneficial agreements.

Provided clients with expert advice on pricing, terms, and other pertinent information related to the property.

Conducted thorough market research to stay informed about current trends and developments.

Adapted strategies based on market trends and client needs.

Utilized negotiation skills to ensure satisfactory outcomes for both buyers and sellers.

BOOA  
Real Estate Agent  
2023-

## SKILLS

- ORGANIZED
- ABILITY TO FOLLOW INSTRUCTIONS AND COMPLETE TASKS EFFECTIVELY
- RESPONSIBLE
- SOCIABLE
- ATTENTIVE
- ABILITY TO WORK COLLABORATIVELY IN A TEAM
- ABILITY TO ADAPT TO A DYNAMIC WORK ENVIRONMENT

## LANGUAGES

ENGLISH

GEORGIAN