

MONAY GRAY

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EXPERIENCE

Dollar tree , New York , NY

Sale Associate, May 2020 - Feb 2021

- Receive payment by cash, check, credit cards, vouchers, or automatic debits.
- Assist customers by providing information and resolving their complaints.
- Answer customers' questions, and provide information on procedures or policies.
- Greet customers entering establishments.
- Maintain clean and orderly checkout areas and complete other general cleaning duties, such as mopping floors and emptying trash cans.
- Stock shelves, and mark prices on shelves and items.
- Count money in cash drawers at the beginning of shifts to ensure that amounts are correct and that there is adequate change.
- Bag, box, wrap, or gift-wrap merchandise, and prepare packages for shipment.

TJ Maxx, New York , NY

Sale associate, May 2019 - Mar 2020

- Greet customers and ascertain what each customer wants or needs.
- Compute sales prices, total purchases and receive and process cash or credit payment.
- Answer questions regarding the store and its merchandise.
- Maintain knowledge of current sales and promotions, policies regarding payment and exchanges, and security practices.
- Ticket, arrange and display merchandise to promote sales.
- Exchange merchandise for customers and accept returns.
- Clean shelves, counters, and tables.
- Help customers try on or fit merchandise.

Jimmy Jaz , Brooklyn , NY

Cashier , Dec 2018 - Oct 2019

- Issue receipts, refunds, credits, or change due to customers.
- Receive payment by cash, check, credit cards, vouchers, or automatic debits.
- Assist customers by providing information and resolving their complaints.
- Answer customers' questions, and provide information on procedures or policies.

Shake shack , New York , NY

Cook , Oct 2018 - Apr 2019

- Clean and sanitize work areas, equipment, utensils, dishes, or silverware.
- Prepare a variety of foods, such as meats, vegetables, desserts, according to customers' orders or supervisors' instructions, following approved procedures.
- Take and record temperature of food and food storage areas such as refrigerators and freezers.
- Place food trays over food warmers for immediate service, or store them in refrigerated storage cabinets.

- Remove trash and clean kitchen garbage containers.
- Receive and store food supplies, equipment, and utensils in refrigerators, cupboards, and other storage areas.

Macy's , New York , NY
Cashier , Dec 2016 - Sep 2017

Highbridge woodycrest center , Bronx , NY
Recreation assistant , Mar 2016 - Aug 2016

- Manage the daily operations of recreational facilities.
- Enforce rules and regulations of recreational facilities to maintain discipline and ensure safety.
- Organize, lead, and promote interest in recreational activities such as arts, crafts, sports, games, camping, and hobbies.
- Greet new arrivals to activities, introducing them to other participants, explaining facility rules, and encouraging participation.
- Complete and maintain time and attendance forms and inventory lists.

McDonald's , New York , NY
Cashier/cook , Jan 2015 - Nov 2015

EDUCATION

Community service for social justice
 Bronx , NY
High School Diploma (Jun 2016)

ADDITIONAL SKILLS

- Advance Cashier with professional customer service abilities who is highly organized and is more than capable of representing the organization in a pleasant and very professional manner . Able to excel in a busy work environment; detailed oriented and able to work multiple duties if needed . Strong communication, interpersonal, ultimate team player with various all around
- I pride myself on being a high achiever , and goal-oriented I'm a person who loves to learn new things and is constantly reaching for new challenges and asking for additional responsibilities. I truly take pride in all the work I do . I'm reliable and trustworthy and I also cope well with high stress situations and can mange multiple projects simultaneously